

KMFA Board Meeting
August 15, 2018

BOD In Attendance:

Mike Saini
Kristen Rietman
Mike Irvine

Martyne Vallerand
Lorraine Witzel
Reg Sahay

Danielle Wagner
Ryan Davidson
Dean Kennedy

Regrets:

Mary Ann Therrien

Brandon Thompson

6:02 pm Meeting called to order by Mike Saini – Held at CNC Meeting room 2
Determined that a Quorum was established.

AGENDA

1. Call to Order (6:00)
2. Additions or Deletions to Agenda (6:05)
3. Directors Reports (6:10)
5. New Business (7:00)
 - Funding Request
 - Air/Heat Quality Protocol
 - Refund Policy
 - Discipline Committee
 - Website
 - Minor Football Salute
6. Motion To Adjourn (7:45)

Additions/Deletions to Agenda:

- Addition: Clarify player placement practice after original registration close date
- Addition: Team Store discussion
- Deletion: Registration update for Pro-Skills camp – old item

Director's Reports:

- **Vice President:** schedule - not getting a response for fields on the Westside from Lisa, perhaps she's on vacation. Asking for Rosewood field for games, in the past Sundays are always open, but no confirmation for this year yet. Asking for Saturdays, need 3 Saturdays. M9 is an option, it was extended. Refs won't do 5 games in a day. Reminder for any outstanding criminal record checks.
Practice field rotation schedule recommendation for remainder of season (lighted fields): weekly rotation for summer worked with Spring Valley and adding Shannon Lake elementary; Continue weekly rotation Kelowna/West Kelowna; Monday/Wednesday required for one set of teams at Rosewood, Others Tuesday/Thursday, using M15/M9; feedback some not happy about Mon/Wed; All teams will have a lit field; 2 colours will need to go Monday/Wednesday; Mike suggests every team at one point should have a Monday/Wednesday; M15 Mondays 6-7:30

Opening day Saturday Sept. 8, 2 games (Sun home games), 3 games on Sunday
Sept. 29, 2 games (Sun away), 3 games on Sunday
Oct. 27, 2 games Saturday, 3 games Sunday
6 games total on the season, all age groups

- **Registrar:** atom is full; peewee is full (20, 20, 19, 21); JB (77+1); Withdrawals of 8 total across the age groups currently. Leaving registration open, essentially a waitlist, but have the conversation first with new registrant, as there is expected dropouts.
- **Treasurer:** operating on the fact that we will likely get the grant but haven't received any information yet to indicate either way; Expected to hear by last day of August; wait to purchase helmets; hold on expenditures greater than \$2500 until Grant is received. FYI Cost of helmet decals was \$3000, Mike S. made an executive decision to purchase.
- **Director of Flag:** Some soft shell helmets still not returned, kids seem to be identifiable, need to ask coaches who the kids are, at least 1 from each U10 team. Follow up for collection.
- **Director of Tackle:** Danielle has a set of keys for the Clubhouse to access as required. Verified Rosters due Sept. 1. Deadline for coaches nccp #'s is Aug. 31. Confirm for parents – any 3rd practices in a week are optional, it does not affect play time on the field "optional but recommended"; for optional practices, there needs to be a rotation or central location, needs to be reiterated to coaches at meeting; Player placement from this point on – reiterate policy for late registration with the coaches at meeting; Roster verification is official last registration date. (Mike S.) There is an open invitation for coaches to come out and learn from Sun Coaches, during Sun bye week. (Kristen R.) Looking for announcing to happen at our games – goal of at least 1 game per team.
- **Director of Equipment:** Final fitting is tomorrow; all remaining helmets arrived today; need to keep Flag uniforms top of mind to order for Winter Flag; Need more of a commitment from coaches to help with fittings - fitting kids prior to roster formation, seems coaches lose ownership of fitting their assigned players; For future a fitting schedule, with coaches assigned specific roles and scheduled dates would be ideal.
- **Director of Player Development:** N/A

New Business:

- **Funding request: U12 Team BC Junior Sun Flag Football Team for Grey Cup, motion for vote?** There was a discussion about the request. More information is required and a future meeting will need to take place to finish discussions.
- **Protocol for practices during low air quality periods, Formalize for Policy Manual:** For Practices when smoke and heat are intense, currently coaches are instructed to modify and adapt when fitting; coach's choice to cancel; We need to draw up a formal policy for the manual so it's posted for our membership; lack of communication is the issue. Choose a standard weather app to use so all have a consistent point of reference to gauge conditions.
- **Refund Policy, Formalize for Policy Manual:** need to fully define and add to the policy manual, by December need to write refund policy and have it implemented in time for next registration processes.
- **Disciplinary Committee process for upcoming tackle season:** Disciplinary policy – written in policy manual; creation of disciplinary committee existing of at least 3

including the Director of Tackle; Dean to follow up on policies for discipline between organizations under SIFC.

- **Future Planning KMFA Website:** Would like to see it completely rebuilt; abandon TeamPages; need to obtain quotes.
- **OK Sun Salute to Minor Football Event:** Sun half time show, Sept. 13, would be ideal to have all 4 colours out on the field; Potentially pee wee.

Next Meeting: TBD

Motion to Adjourn: **8:23 pm** Made by Kristen R.; 2nd Mike Irvine by;
All in favour, meeting adjourned.