

KMFA Board Meeting  
June 5, 2017

**BOD In Attendance:**

Mike Saini  
Kristen Reitman  
Reg Sahay  
Lorraine Witzel  
Ryan Dickson

Chuck Liebrock  
Colin Fitchett  
Mark Paul  
Danielle Wagner  
Steve Kelly

Carson Park  
Melani McBratny  
Trevor Ryder  
Jen Scott

**Regrets:**

Camille Gross  
Lance Kayfish

Dean Kennedy  
Tony Bray

Brandon Thompson  
Mike Irvine

**6:37pm** Meeting called to order by Mike Saini – Held at KMFA ClubHouse (Ellis Street)  
Determined that a Quorum was established.

**AGENDA**

1. Call to Order (6:30)
2. Additions or Deletions to Agenda (6:35)
3. Directors Reports (6:45)
4. Old Business (7:15)
5. New Business (7:20)
6. Motion To Adjourn (8:00)

**Addition to Agenda:**

- Reg – Employment conflict with holding Treasurer position; 4 Executive need to find a replacement; 30 days to fill position.

**Director's Reports:**

- **Vice President:** Directors Insurance – been talking with Capri Insurance; possibly \$1000 a year for Directors/officers insurance – this is protection from any kind of a lawsuit; **Kirsten R.** - Motion to spend up to \$2000/year for Directors Insurance. There is general liability insurance we're having a difficult time getting the details on. 2<sup>nd</sup> by Jen Scott. All in Favour.
- **Registrar:** Tackle Registration update: U10 – 19, U12 – 42; U14 – 47;
- **Treasurer:** Grant Applications update – been submitted. Now waiting game. One more issue to deal with from 50/50 sales 2016 season. Grant is in jeopardy from the 50/50 as it was irresponsibly handled. Conflict of interest with Treasurer and transition will be seamless for newly appointed candidate. Reg will still be involved where needed.
- **Director of Flag:** Spring Flag Closing Remarks – evaluate balancing of teams again for discussion; Provincials – schedule is live, coaches will be emailed; 26 teams. Dean has booked fields for winter flag. 1 u-14 team still needs to pay for provincials.
- **Director of Tackle:** Recruitment and Marketing updates: 2 signs (Rutland Road/West Side); Banner at Mission Sports Field Fence; Looking for location for 1 more banner;

Kristen to discuss ideas for Summer Parade promotion; Some posters up at various locations. Develop a "Q&A" for more detailed info for the website regarding details for Tackle (safe contact, best equipment available, fitted properly, age categories and birth years, all costs and breakdown of fees, etc.)

- **Director of Coaches:** Tackle Coaching update: interviewed most, 3 more interviews to do, 1 at each division (There were 4 candidates each for PW and JB, 3 for Atom); Some recommendations have been given for coaches; Kristen and Mike to appoint ASAP. Succession planning for coaches is important.
- **Director of Equipment:** N/A
- **Director of Player Development:** Brandon has a contact for specific QB training; waiting for fee structure and see if there's any interest for this. Dialogue started for player development training (for registered kids) with group practices for the first 2 weeks.
- **Director of Website/IT:** ad for tackle registration will go live, just waiting for the cheque; 400 photos from May 13 camp ready to share.
- **Director of Communications:** Lots of items to communicate for May, didn't want to over communicate which is why the announcement didn't go our right away that tackle registration opened; June – highlight coaches announcements; Advertising car magnets are ready.
- **Director of Volunteers:** Volunteers for clean up/set up dropped off towards end of season; idea to assign a rotation schedule to make each team responsible; discussion on how best to collect/refund volunteer fee. St. John's Ambulance was not reliable, only showed 3 times. Need to give feedback to St. John's and/or find another solution. Head coaches need to ensure an emergency/contingency plan is in place for a major injury.

#### Old Business:

- (Mel) Magnets for mobile advertising – Available, Dean has them.

#### New Business:

- Kahuna Club Agreement (tabled till July meeting, not urgent)
- Female Player play-down Request: A girl registered 2003 birth year, Football Canada/BCCFA has granted permission to play U14, but not eligible for provincials. Do we want to lobby for provincials participation, should her team make it? Need clarification if this includes SIFC finals (Mike Saini to discuss with SIFC President); There is no ruling in the SIFC Rulebook concerning girls playing down a division.
- Insurance issue notification from BCCFA – Fundraiser Activity – our insurance does not cover fundraising for car washes (ie. Damage to vehicles, etc)
- Kelowna Community Sports Grant: application has been made available, could be for "paid" position in the organization therefore may not be applicable.
- Mid-term Survey: state 10-15 mins in length; condense a few questions; less open answer questions; Do we need a survey specific to the Flag Season that's just ended?
- (Steve Kelly) Discussion surrounding grandfathering players onto their previous teams and how early rosters are released to solicit additional coaching staff/parent volunteers;

Next Meeting: July 10, 2017; CNC Room 1

Motion to Adjourn: **8:30pm** Made by Kristen R.; 2<sup>nd</sup> by Chuck L.;

All in favour, meeting adjourned.