

KMFA Board Meeting Minutes (June 3, 2026)



Date: June 2, 2026

Location: KMFA Clubhouse @ 6:30 PM

Board Member Attendance:

- | | | | |
|---|--|---|---|
| ☒ Dusty Dostie | ☒ Sonya Barker | ☒ Kathi Kelly | ☒ Nicole Gerber |
| ☒ Cherisse Church | ☒ Kelli Tsinkorang | ☒ Micha Harding | ☐ Chad Gerspacher |
| ☒ Justin Belway | ☐ Mat Thomas | ☒ Mark Rein | |

Member-At-Large Attendance:

Collin Crabbe
Kevin Kraft
Dan Bosma

Agenda:

→ Call to order 47

- ◆ Chair called meeting to order at 6:34 pm

→ Quorum Confirmation:

- ◆ Quorum was met with 8 directors in attendance
 - Mark Rein joined at 6:38 pm

→ Approval of Agenda

- ◆ Motioned to approve agenda: Micha. Seconded: Dusty
In Favor: All Opposed: Nil Approved /-Defeated



→ Approval of Previous Meeting Minutes

- ◆ Link for previous May 5th Director Meeting minutes:

- https://docs.google.com/document/d/1MvT5MpSyZ2zqfu1v7-v5ePnyyHkPqxocL9yw-qTlkbE/edit?usp=drive_link

→ Motioned to approve agenda: Justin. Seconded: Dusty
In Favor: All Opposed: Nil Approved / Defeated

→ Unfinished Business from Previous Meeting

- ◆ Row Scholarship Selections - Dusty to provide update
 - *47 Submissions received. Dusty had Bryan Thiessen and Dan Bosma as part of the selection committee. One athlete from each age division chosen as recipients. Dusty to inform board by end of week.*
- ◆ Conflict of Interest Policy - Sonya to discuss
 - *Forwarded by email prior to meeting. Board members to review and vote via email*
- ◆ Banking Access and Financial Authority Policy - Sonya to discuss
 - *Forwarded via email prior to meeting. Board members to review in conjunction with Conflict of Interest Policy and vote via email.*

→ Presentations (Members, Community, Etc.)



→ Continued Business:

◆ Financials Update

- General Account Balance - \$4,265.76 (National) - Ready to be closed down
- Community Account Balance - \$46,476.52 (BMO) as of June 1
- Gaming Account Balance - \$1,934.17 (BMO) as of June 1
- Savings Account Balance - \$1,495.81 (BMO) as of June 1
- Stripe Account Balance - \$14,944 as of June 1
- Total of all accounts: \$69,116.26

- *Kathi has applied for the Gaming Grant for KMFA. 100,000 applied for. Grant to be received around end of September*
 - *The accountant has noted that many organizations are receiving less than previous years for the Gaming Grant and to be prepared we may not receive as much as historical.*
- *KMFA Fundraising email has been set up for Auto Deposit to the KMFA Savings Account*

Committee Updates

→ Winter Flag

◆ Spring Flag

- Request for elected board member with coaching expertise and understanding of fundamentals visiting practices during spring flag season in future years - Mat to discuss
 - *Above to be discussed at July meeting as Mat was not present for June meeting*
- *Collin highlighted from a coaches perspective how the referees were making less flag guarding calls as they were provided with an updated definition and description of what flag guarding is. This was a positive change to previous years, as it allowed for less calls and better game play.*
- *BBQ for Playoffs at all age divisions*
 - *Suggestion to limit access / amount per family next year*
 - *Overall board discussion was there was minimal over indulgence, and was not foreseen as a major concern for next year.*
 - *Suggestion to set up a Donation Jar for next year's event, as many families wanted to pay/offer donations for this event.*
 - *Look to secure a water pump and refillable water jug for next year instead of Water bottles for a more cost effective option.*

→ Tackle

- ◆ 2026 Numbers so far -
 - U10 - *7* (aim for 1 Team; increased to 9 Man)
 - U12 - *36* (aim for 2 Teams; minimum # for 3 teams?)
 - ◆ *Cap registration at 44 for 2 teams, reopen from the wait list once we have 60 total registered.*
 - U14 - *48* (aim for 3 Teams; if we reach 72 registrations, Cherisse will reach out to see what we are comfortable with for numbers for 4 teams)
 - U16 pre registration - 7 (what is out cut off date so we can finalize plans on moving forward or not)
 - ◆ *SIFC was voted into VMFL and U16 could include travel to the lower mainland for games if we move forward.*
- Equipment hand out dates set
 - June 18th: 4-7pm
 - June 20th: ~~11-4pm~~ *10 am - 2 pm*
 - June 22nd: 4-7 pm
 - ◆ Using Sign Up Genius again - 4 families per 15 mins
 - *Nicole to complete sign up sheets and sent to Micha and Cherisse for posting on Social Media and sending out via TeamLinkt*
 - ◆ *Black and White Practice Jerseys to be used instead of old Tackle Jersey stock.*
- Coaching Certifications - All certifications must be completed prior to being considered as a protected coach (both for Head Coach and Assistant Coaches) - Chad to discuss
 - ◆ *Safe Contact and Novice Clinic to be held in Kelowna - Dusty to confirm date*
 - *June 20th - June 27th Instructor available*
 - *July 6th - ongoing - Instructor available*
 - *Coach Interest as of June 3rd*
 - ◆ *No Coach has signed up for U10*
 - *Sonya to reach out to Vince to inquire if he would be open to coaching U10 instead of U12*
 - *Sonya to connect with John to see if he is interested in Head Coaching U10*
 - ◆ *4 Coaches at U12*
 - ◆ *4 Coaches at U14*

Coach selection should be completed by the end of June. (target date June 29th)

Pre Season Coaches meeting to be held via Zoom on June 24th @ 7:00 pm

2nd Pre Season Coaches Meeting on July 15th at SKE @ 6:00 pm

- Tackle Season Main Camp - email from Justin
 - General discussion / questions if needed
 - ◆ Request for Coaching Selections completed by June 15th - *see above*
 - ◆ 2 Pre-Season Coaches Meetings; Late June & Early July, working around other certification dates *see above*
 - ◆ Guest Coaches - Suggestions/Ideas
 - ◆ Updated evaluation scoring and player draft

→ Coaches & Player Development Committee

- ◆ Coaching Certification Phase 1 in progress, see email from Micha sent on June 2nd
 - Any questions prior to launch?

Dates for 1st sessions:

June 8th, June 16th, June 20th, June 24th

- Suggestion to offer July date/dates instead of June 8th as not enough notice to coaches

- Course times: 7-9 pm weekdays, 10-12 pm weekends.

→ Equipment Committee

- ◆ Updated equipment sign out sheets made - attached in email for review
 - *Minor updates to be made prior to use.*
 - *Guardian Caps to be numbered for better tracking*
- *Score Clocks - voted via email to order new clock as existing clocks no longer held a charge for more than 2 hours.*
 - *Score clock ordered and returned - not ideal for KMFA use*
 - ◆ *Was able to order 2 replacement batteries for half the cost of the new clock, and repair existing clocks.*

- *Need to order new Step Over bags or find a place to repair current bags*
 - *New bags approx \$300+ each*
- *Need to order 16 new helmets*
- Marketing Committee (Social Media, Community Engagement & Website)
 - *Micha received email for advertisement in Kelowna Capital News - needing to confirm if we would like to proceed prior to June 11th*
 - *Conversation amongst members discussed if paper print was the best option for advertisement. Micha to look further into costs of Bill Board advertisement, as well as Facebook and Instagram targeted ads.*

→ Referee Committee

- *All referees have been paid for Spring Flag.*

→ Westside Committee

- *Grandfather Clause update*
 - *1 from Kelowna to play in West Kelowna*
 - *10 from West Kelowna to play in Kelowna*
 - ◆ *1 application received from WK to Kel - family did not meet requirements for Grandfather clause so application declined (only played 1 season with KMFA)*

→ Fund Development Committee (Fundraising & Sponsorship)

- ◆ *Upcoming Fundraisers*
 - *Mitchell's Soup*
 - *TBones Gift Cards*
 - *Save On Food Gift Cards*
 - *Fire House Subs*
- *Approx \$878 received for bottle returns so far*
- *Kelli received a freezer as a donation to KMFA for our Freezie sales*
- *Kelli looking into Gaming License*
- *Kelli suggested KMFA have a Volunteer Coordinator role for next year*
 - *Someone who can recruit volunteers for KMFA and coordinate them for fundraising, field set ups and take down, etc.*

→ Policy & Procedures Committee

- *Tackle Weather Policy circulated via email - majority vote received*
 - *8 in favor, 1 opposed*

Tackle Weather Policy to be posted to website and circulated to families prior to Tackle Season

→ Dispute Resolution Committee

- ◆ Formal report received since May meeting
- ◆ Informal report received since May meeting
 - Both reports are relevant to each other. Reviewed by DRC; situation monitored during Playoffs
- New folder created for records and retention, only accessible by President, VP and Secretary for privacy purposes

→ Other Business

- Utilize digital signing program, such as JotForm (free, but with limitations) or DocuSign (approx \$400/yr) or alternative.
 - Board Code of Conducts
 - Coaches Code of Conducts x 3 Seasons
 - ◆ Head Coaches & Assistant Coaches
 - Conflict of Interest Policy
 - Banking and Financial Authority Policy
 - ◆ *Board in favor of utilizing digital signing options as needed for ease of obtaining signatures.*
- Touchdown Kelowna - Tshirts - BC Lions unable to support, seeking sponsorships to cover cost. Approx \$2,000 - \$2,500 needed.
 - ◆ *General discussion. Utilize Black and Grey winter flag shirts for event*

→ Next Meeting Date: [Wednesday July 2, 2026 @ 6:30 pm.](#)

◆ *Likely next meeting to be held at outdoor location - tentatively set for:*

- *Sutherland Park - 612 Ellis Street*

→ Adjournment: Chair adjourned meeting at *9:37* pm.