

KMFA Board Meeting Agenda (July 2, 2026)



Date: July 2, 2026

Location: KMFA Clubhouse @ 6:30 PM

Board Member Attendance:

- | | | | |
|--|---|--|--|
| ☒ Dusty Dostie | ☒ Sonya Barker | ☒ Kathi Kelly | ☒ Nicole Gerber |
| ☒ Cherisse Church | ☒ Kelli Tsinkorang | ☒ Micha Harding (via Zoom) | ☒ Chad Gerspacher (via Zoom) |
| ☒ Justin Belway (via Zoom) | ☒ Mat Thomas (via Zoom) | ☒ Mark Rein | |

Member-At-Large Attendance:

Kevin Kraft

Agenda:

→ Call to order

- ◆ Chair called meeting to order at **6:32 PM**

→ Quorum Confirmation:

- ◆ Quorum was met with 9 directors in attendance at start of meeting

→ Approval of Agenda

- ◆ *Motioned to approve agenda: Kathi. Seconded: Dusty
In Favor: All Opposed: Nil Approved / Defeated*



→ Approval of Previous Meeting Minutes

- ◆ Link for previous June 3rd Director Meeting minutes:

- https://docs.google.com/document/d/11Xk5SDkee7PGWXKcQt2Y_6YHmAygH4NhE892ldBNtA8/edit?usp=drive_link

→ Motioned to approve agenda: Sonya. Seconded: Kathi
In Favor: All Opposed: Nil Approved / Defeated

→ Unfinished Business from Previous Meeting

- ◆ Request for elected board member with coaching expertise and understanding of fundamentals visiting practices during spring flag season in future years - Mat to discuss
 - *Mat received feedback from players and parents during Spring Flag Season about practices being more play/scrimmage focused and not building on Fundamentals of football. Suggested appointing a specific board member to tour around to Spring Flag practices and offer support to coaches as needed*
 - *Concerns were brought forward during general discussion of the board of possible perception of micromanaging coaches practices*
 - *Concerns were brought forward during general discussion of the logistics of one appointed board member to take that on, getting to all practices, etc*
 - *Coaches Excellence Clinic being offered by KMFA will help mitigate some of these concerns going forward, as practice structure is covered in the clinic, as well as the Novice Clinic put on by Football BC.*
 - *Recommended to include practice structure in Pre Season Coaches meetings going forward, and proceed with review/site visits based on specific concerns brought forward during the season instead of covering all coaches and practices*

→ Presentations (Members, Community, Etc.)



→ Continued Business:

◆ Financials Update

- General Account Balance - \$4,337.16 (National) - Ready to be closed down
- Community Account Balance - \$54,346.01 (BMO) as of June 29

- Gaming Account Balance - \$382.25 (BMO) as of June 29
- Savings Account Balance - \$1,740.81 (BMO) as of June 29
- Stripe Account Balance - \$7,304 as of June 29
 - Total of all accounts: \$68,110.23
- *Kathi also had confirmation of our COBSS bursary winners to present at the meeting.*
 - *Dax Williams from KSS and Oliver Hunter from RSS*

Committee Updates

→ Winter Flag

- We no longer have the Dome on the Westside for Winter Flag
 - Utilize MNP Place booking times for training and player development?
 - *Suggestion to use MNP bookings for Training and Player development or run U10 Season only to continue encouraging registrations.*
 - ◆ *MNP is booked by KMFA from 6-11 AM on Field 1 during winter months*
 - *M15 is available to be booked - suggestion was brought forward to offer a SnowBowl as a drop in or a couple specific dates throughout the Winter Months. This would be a pick up game based on whoever registers.*
 - *Dusty will connect with Jordan at the City of Kelowna to see if there are other options available for KMFA - new Turf Field being installed at Rutland Sports field this year, possible option for KMFA?*

◆ Spring Flag

•

→ Tackle

- ◆ 2026 Numbers so far -
 - U10 - 16 (1 Team; Coached by Gary Grewal)
 - ◆ New coach reached out to assist at this level, Nicole has forwarded required courses
 - U12 - 48 (2 Teams; Head Coaches are Mark Rein and Vince Minnis)

- ◆ Wait list is now activated
- U14 - **66** (3 teams; Head Coaches are Justin Belway, Erik Norcott, Derek Kraft)
 - ◆ SIFC still to make a decision on 12 Man format. If 12 man goes forward, revote of coaches will be required.
- U16 pre registration - 9 registrants - *not going forward this year*
- *John Bishop is open to supporting either U12 team*
- *SIFC will receive Bye straight into Provincials - no travelling to the Lower Mainland for Semi Finals*
- *Mark Rein to draft warning letter to Coach from Spring Flag regarding conduct on field that is against the Coaches Code of Conduct.*
 - ◆ *Highlighting if conduct continues it puts his athletes in jeopardy for the upcoming tackle season*
- *Team Managers must be set up/registered in TeamLinkt*
- Would we be open to offering a discount code pre season, or reimbursement post season, to U10 assistant coaches to encourage more to sign up and support?
 - *General Discussion - board members in favor of offering this as an incentive to assist*
- Guest Coaches at Tackle - when does KMFA need to be notified, what courses are we requiring these guest coaches to have/provide proof of.
 - *Criminal Record Check and NCCP # required*
 - *Minimum 1 weeks notice to KMFA of Guest Coaches joining practice to ensure KMFA has time to receive and review appropriate documentation.*
 - ◆ *Coaches to email Director of Coaches with details*
- Sibling Teams - SIFC still to confirm
 - Sibling Team - selection committee should be done by board members who have no direct influence (no Coaches or Sibling Parents)
 - ◆ *Cherisse to draft recommendation for Siblings, to be reviewed by Selection Committed (Dusty, Sonya, Micha, Kathi, Nicole and Cherisse)*
- Practice Dates/Times
 - 6 Teams Total - practices could be held for all teams on the same two days, spread over 2 fields (3 teams to a field)
 - ◆ Beneficial for families of siblings not having to come to the fields 4 days a week
 - If utilizing this structure, coaches of siblings for another division would not be able to support another team

- ◆ *Cherisse recommended setting up practices throughout the week to not have as many athletes on the fields*
 - *Recommended U10, U12 and U14 Sibling Team practice on M/W*
 - *Recommended U12, U14 and U14 teams practice on T/T*
 - *Cherisse motioned above practice schedule*
 - *Seconded by Kelli*
 - *8 in favor, 2 opposed, 1 abstain - Motion Carried*
- Equipment hand out date to be set for July
 - ◆ SignUpGenius to be created for July date
 - *July 13th from 4-7 pm, Nicole to add to SignUp Genius*
 - *Chad, Brandon, Kathi and Nicole available for this fitting date.*
- Coaching Certifications - All head coaches and most assistants have their courses completed. Will continue to review and request courses to be completed once full coaching staff selected with player drafts
- Revised Coaches Manual - Mark and Nicole reviewing manual from last year, editing as needed and will circulate to the board for review and approval once amendments are complete
 - ◆ *Heat Policy, Guest Coach Policy and Film Policy to all be added*
- Tackle Season Main Camp -
 - ◆ Sign Up Genius being used for Coaches to sign up and assist at stations
 - ◆ Second pre-season coaches meeting scheduled for July 15th - in person at South Centennial Park @ 6:00 pm
 - ◆ *Justin to send reminder email to coaches to use SignUp Genius to help support Main Camp stations*
- Requirements for Tackle Teams
 - Commissionaires, Parent Code of Conducts, First Aid person - Main point of contact for each team and must be at practices
 - ◆ *First Aid / Trainer to be on the bench during game days*
 - *KMFA to review possibility of putting coaches or Team Staff through First Aid course if needed.*

→ Coaches & Player Development Committee

- ◆ *Justin was not able to make his signed up date for KMFA Coaches Excellence Clinic through B3. Justin was on the KMFA Review call prior to full launch.*
 - *Board members reviewed if this was considered sufficient for Justin to receive credit for taking the course - all in favor - Justin will receive credit for taking Phase 1.*

→ Equipment Committee

- ◆ Coach Bags - 3 outstanding still to be returned
- ◆ Equipment recovered - received email via website that equipment was found and would be donated if not picked up.
 - Contents included - 3 U16 footballs, 8 softshell helmets, cones, flags (some new still in package).
- *Nicole to email U16 Coach who has not yet returned equipment bag. Brandon and Kathi have already made arrangements with other bags.*

→ Marketing Committee (Social Media, Community Engagement & Website)

- *Website has been updated with meeting minutes for 2026.*
- *Still looking into resetting/obtaining Facebook Password to run marketing ads via FB*

→ Referee Committee

-

→ Westside Committee

-

→ Fund Development Committee (Fundraising & Sponsorship)

- ◆ *Funds at Bottle Depot for pick up - approx \$180*
- ◆ *\$245 from Freezie sales over Spring Flag. Additional stock left over will be all profit as initial costs have already been paid back.*
- ◆ *Homestead Foods still to forward their portion of funds from Spring Fundraiser back to KMFA.*

→ Policy & Procedures Committee

- Start adding new policies as stand alone documents to the website
- Revised Dispute Resolution Process
 - Board input if draft should be shared with current DRC group for edits prior to the whole board, or directly to the whole board first
 - ◆ *Discussion supported sending to DRC first, then out to board after*

→ Dispute Resolution Committee



→ Other Business

- Touchdown Kelowna - Tshirts - KMFA total cost was \$962 covered from KMFA. \$1,000 received from Sponsors (MeikleJohn Architects, Geoffrey Oliver from HM Realty and James Seabrook from Vitalis). Chad also donated his Coaches reimbursement towards the shirts.
 - Great feedback from Parents and Athletes from the June 27th game
- Concussion Baseline Testing
 - *KMFA Parent brought forward Concussion Baseline Testing recommendation to Dusty. She received a quote for a reduced rate for KMFA athletes.*
 - ◆ *KMFA to do further research regarding Baseline testing. KMFA Parent to be invited to join Board Meeting to discuss further if she would like.*
- NFL Flag Insurance discussion
 - Injury during playoffs at U14
 - ◆ *Discussion around injury during Spring Flag playoffs.*
 - *KMFA to review our requirements from Insurer regarding injuries during game play.*
 - *Incident Reports?*
 - *Add injury waiver to registration?*
 - *Should KMFA obtain extended coverage?*
- Drug and Alcohol Policy discussion
 - *To be reviewed by Policy and Procedure committee for updates as needed.*

→ Next Meeting Date: [*Wednesday August 5th, 2026 @ 6:30 pm.*](#)

→ Adjournment: Chair adjourned meeting at 9:06 pm.