

KMFA Board Meeting Agenda (Feb 4, 2026)

Date: February 4, 2026

Location: KMFA Clubhouse @ 6:30 PM



Board Member Attendance:

- | | | | |
|---|--|---|---|
| <input checked="" type="checkbox"/> Dusty Dostie | <input checked="" type="checkbox"/> Sonya Barker | <input checked="" type="checkbox"/> Kathi Kelly | <input checked="" type="checkbox"/> Nicole Gerber |
| <input checked="" type="checkbox"/> Cherisse Church | <input checked="" type="checkbox"/> Kelli Tsinkorang | <input checked="" type="checkbox"/> Micha Harding | <input checked="" type="checkbox"/> Chad Gerspacher |
| <input checked="" type="checkbox"/> Justin Belway | <input checked="" type="checkbox"/> Mat Thomas | <input checked="" type="checkbox"/> Mark Rein | |

Member-At-Large Attendance:

Nathanael & Emily Burke
Jeff McCaig
Colin Crabbe
Kevin Kraft
Dan Bosma

Agenda:

→ Call to order

- ◆ Chair called meeting to order at 6:33 pm

→ Quorum Confirmation:

- ◆ Quorum was met with 8 directors in attendance
 - Mat Thomas joined meeting approx 6:45 pm
 - Dusty Dostie joined meeting approx 8:00 pm

→ Approval of Agenda

- ◆ *Motioned to approve agenda: Kathi Kelly Seconded: Nicole Gerber*
In Favor: 8 Opposed: 0 Approved / Defeated



→ Approval of Previous Meeting Minutes

- ◆ Link for previous Jan 7th Director Meeting minutes:

- https://docs.google.com/document/d/1PZP5zEee08RXYji_v6oYOeE0VnlZe2TE8zcsk3ayg9Y/edit?usp=drive_link

→ *Motioned to approve agenda: Micha Harding. Seconded: Mark Rein
In Favor: 8 Opposed: 0 Approved / Defeated*

→ Presentations (Members, Community, Etc.)

◆ Nathanael Burke - Mindset and Confidence Workshop

- Nathanael spoke about a Mindset and Confidence workshop he is hosting and offering to KMFA Athletes on Feb 28th @ 12-1:30 pm @ Sweat Studios
 - This workshop is to help athletes in addressing their Mindset, Confidence and Address their beliefs. This workshop is offered to all KMFA athletes ages 12-16 yrs at \$20 for the session, is a \$\$ amount or % of proceeds being donated back to KMFA (amount or percentage still to be determined). Nathanael would like KMFA to promote on Social Media, and will provide poster and link for sign up. All board members voted in favor of promoting this workshop via Social Media.

◆ Micha & Tyler Booth - Coach Development Presentation

- Tyler Booth was not able to make this meeting. Micha spoke on their behalf regarding a Coach Development Program they have been working on for KMFA Coaches
 - Discussed a coaching culture reset, where our coaches would go through this 3 day program to enhance their leadership skills and help foster a positive, growth-oriented environment for KMFA Athletes.
 - ◆ Program would be in person for 1 session, focusing on coach mindset, coaching all types of athletes and fair play & ethics on the files
 - ◆ Two virtual sessions via webinars focusing on defensive and offensive systems and strategies
 - ◆ Cost: approx 4,500 for 60-70 coaches
 - Micha believes there are grants available that would cover most if not all of this expense

- Micha recommended this be a development program that is mandatory for all KMFA coaches to promote a Coaching Culture reset. Discussions followed about the mandatory recommendation, concerns being around losing coaches due to additional requirements, cost and time requirements, and established coaches not needing the defensive and offensive support. General conversations support the potential of the Leadership portion of the program being phased in as mandatory for coaches, and virtual sessions being offered on an as requested basis.
 - ◆ Micha to ask further questions from Tyler Booth regarding cost for just the Leadership/Coaching portion and the Defensive/Offensive virtual sessions being separate. Micha to also inquire regarding take away or reference materials for coaching going through the program for at home review as needed.

→ Continued Business:

◆ Financials Update

- General Account Balance - \$35,577.51 as of Feb 2
 Gaming Account Balance - \$25,852.41 as of Feb 2
 Stripe Account Balance - \$19,186.00 as of Feb 2
 - Total of all accounts: \$80,615.92
- Winter Jersey's paid for - look into new supplier going forward as rate increase from previous years is substantial
 - Approx expense for Winter Jerseys = 14K. This included topping up stock for most existing colors as well as bringing in a new Color (Pink) in all sizes.
- Referee payments will go out every 4 weeks, first payments will go out on Feb 9th
 - Winter Season will be paid via etransfer. All refs (and parents) signed an etransfer authorization form. Spring will be paid via Cheque
 - ◆ Paystubs have been made up for tracking purposes.
- West Kelowna Rec Guide outstanding invoice - do we want to continue to place ads in the West Kelowna Recreation Guide?
 - Invoice outstanding from approx Oct 2024 - will be brought up to date as soon as possible

- ◆ Discussed continuing to advertise in West Kelowna Rec Guide - would be for fall program promoting Tackle.
 - Micha motioned to continue advertising
 - Chad seconded the vote
 - All in favor - no opposed - Motion passed to place add in West Kelowna Rec Guide in fall for Tackle Season.
- Still working on account transfer to BMO.
 - Separate savings account to be opened to separate funds received from Fundraising efforts - to stay separated from the operating account.
- Quick Books Online Vote
 - Accountant recommended switching to Quick Books for accounting purposes (currently on Sage50) Accountant can offer 50% discount - approx monthly cost \$36.52
 - ◆ Micha motioned and voted in favor to switch to QBO
 - ◆ Mat seconded the motion
 - All members in favor - no opposed - Motion passed to start using Quick Books Online
- Revisit Accounting Access
 - Previous accountant had full editor access to Financials folder in Drive. Voted via email to allow new accountant access limited to view only.
 - ◆ Micha suggested to rereview this vote and allow full access
 - Kathi to review with Lloyd Brager if he requires full access or if View Only is sufficient - will revote if needed.

Committee Updates

→ Winter Flag

- Dusty to discuss coaches behaviour in Winter Tackle
 - Parent behaviour on sidelines not following parent code of conduct (towards each other)
 - ◆ Sonya motioned to sent parents Final warning letters regarding conduct - both parents have previously received warning letters from KMFA
 - ◆ Justin seconded motion
 - All board member in favor - no opposed - Motion passed to send final warning letters

- Chad commented on U10 Coach having an concern over a start time on a U10 weekend. Referees were starting games early (8:15ish).
 - Chad to review start times with referees and ensure games do not start prior to 8:30.
- Chad brought up that we had no referees available for Feb 8th U16 games (during Superbowl)
 - Sonya will draft an email to be sent to U16 coaches noting referee shortage. Time can be used for additional practice or exhibition/scrimmage games. Mark to send email to U16 coaches.

◆ Spring Flag

- Dates:
 - Practices Start: **Week of March 30th**
 - Booking of SD Fields
 - Alternate Fields and Dates when Mission Sports Fields are not available
 - Dusty still working of field arrangements - looking to switch with other leagues if needed so we have access to M9 and M10 instead of M10 and M15 some weekends
 - If unable to switch with other leagues, we will look at creating groups of teams so field commuting is limited due to time constraints.
 - ◆ Contact Person for Field Concerns?
 - ◆ Games Start: **April 12th**
 - ◆ Play or Skip May Long Weekend?
 - 8 board members voted in favor, 3 Opposed - Motion Passed.
 - ◆ May 31st will be U10, U12, U14 Finals
 - ◆ May 29th will be U16 Finals
- ◆ Registration
 - As of Feb 2:
 - Little Tykes - 5 players - 8:00 - 9:30 am
 - U10 - 22 players - 2:30 - 4:30 pm
 - U12 - 34 players - 12:15 - 2:15 pm
 - U14 - 58 players - 10:00 - 12:00 am
 - U16 - 37 players - 8:00 - 10:00 am
 - ◆ What size teams are we moving forward with
 - Recommended to maintain teams of 10 - to be reviewed once registration closes to ensure even amount of teams to avoid Byes
 - ii) Evaluation date
 - ◆ March 14 and 15th mirroring Winter Flag field times.

- ◆ Coach recruitment (when does it open, how do coaches express interest, accept in order or responses or other considerations?)
 - How many coaches per team
 - ◆ One head coach and 1 assistant or:
 - ◆ One head coach and no designated assistant, pick via draft/out of your drafted players.
 - This would keep points spread closer and give all teams a chance of drafting a high ranked player
 - Sonya motioned to keep 2 coaches (1 head coach and 1 assistant coach) for Spring Flag
 - Cherisse seconded the vote
 - 7 in favor
 - 3 opposed
 - 1 abstain
- ◆ Flag Provincials will be held in Kamloops on June 6/7th
- ◆ Joe Gluska Tournament June 12, 13, 14. - FYI
 - Any Impact on spring flag? - No

→ Tackle

- ◆ Discussion on pre-season structure
 - How we do safe contact, evaluations and the draft
 - Restructure pre-season to be a 2 Week Main Camp, 3 x week for 2 weeks for all age groups.
 - ◆ Main camp to focus on Safe Contact, Tackle Fundamentals, Offensive and Defensive Structure
 - Camp to be run by KMFA Coaches and Player & Development Committee
 - possibility of High School players assisting with Main Camp
 - ◆ Justin to send out more details via Email.

→ Coaches & Player Development Committee

- ◆ Discussion on plans for the year from the Player & Coach Development committee
 - More to come - still in planning stages. Looking to offer the same programs as last year.

→ Equipment Committee

- ◆ Possible new equipment to order for Spring Flag?
 - Dusty still to get together with Brandon to review Equipment needs and replacement schedules

→ Marketing Committee (Social Media, Community Engagement & Website)

- Conference call with Nolan Ulm from Camp Make it Happen
 - Micha had a conference call with Nolum Ulm discussing Camp MIH for 2026. With a donation from KMFA for \$1,500, Nolan will allow all registered KMFA athletes in youth camp at no additional cost. Youth camp is June 18th
 - ◆ Nicole motioned for KMFA to donate \$1,500 to Nolum Ulm
 - ◆ Mat seconded
 - 8 in favor
 - 1 opposed
 - Motion passed

→ Referee Committee

- Book MNP Place 3 weeks before season starts for referee clinic
 - Chad will connect with Dean, Haydn and Marshall to help with clinics
 - Run two groups at a time in 2 hour sessions, 20 kids per group max (total hour time block)

→ Westside Committee

- Dusty and Sonya met with West Kelowna Minor Football
 - Charlie (WKMF President) asked if they could join KMFA league if they dont have enough athletes registered for a successful season - approx 40 kids currently registered (mostly in the younger age divisions)
 - ◆ NFL would not allow players to join under the WKMF registration, they would need to be registered under KMFA for insurance purposes
 - ◆ Refs and Field costs - shared cost between both leagues if adding WKMF athletes to Kelowna program
 - ◆ Athletes would need to be refunded by WKMF and register with KMFA via TeamLinkt
 - Nicole motioned to give WKMF a date of Feb 23rd to let us know if they would be joining KMFA program
 - Seconded by Mat
 - All in favor - no opposed - motion passed

- Athletes would register under KMFA but would be exempt from draft and would maintain a West Kelowna team(s) – they would arrange their own practices on the Westside (adhering to KMFA practice guidelines) and play in KMFA weekly games.

→ Fund Development Committee (Fundraising & Sponsorship)

- ◆ Kelli to provide fundraising update
 - Kelli has started working on connecting with many local businesses for Fundraising opportunities
 - Kelli has connected with Hometown Outfitters for KMFA branded merchandise for sale for profit
 - ◆ Booking into hats and pants as well
 - Kelli and Chad working on Gaming License to be able to offer online auction and 50/50 tickets
- ◆ Determine what equipment is needed - get pricing
- ◆ Hoodie quote for tackle
 - How many teams are we projecting - will add to fundraising goal
 - ◆ 2025 Hoodie expense approx \$8,000
- ◆ Open another Account line at Bank for fundraising to keep funds separate
 - As we grow we will need an account to use to pay for fundraisers
- ◆ What is the overall goal? What do we want to eventually achieve
 - KFA Vision - Start with 1 dome?
- ◆ What will the next fundraiser be?
 - Suggest organizing a bottle drive before Softball Teams take all bottles and cans
 - Bottle Account opened at Columbia Bottle Depot - Micha to share via Social Media - drop off at any location using account #

→ Policy & Procedures Committee

- Weather policy circulated via email from Sonya - review and vote on adoption into policies
 - Weather policy reviewed - recommended the decision be made if the temperature is 2 degrees above max temp 2 hours prior to start of practice or game time
 - Further discussion required for Tackle Weather policy - where is temp recorded and what activities could be changed to allow practices to continue
 - Spring Weather

- ◆ Motioned by Justin to approve as presented
- ◆ Seconded by Kathi
 - All in favor - none opposed - Motion passed
 - Spring Weather Policy adopted and to be added to our Policy and Procedures.

→ Dispute Resolution Committee

- ◆ Arrange Meeting with Coach Jensen for a thorough discussion and follow up review of original decision
 - Sonya to email Coach Jensen with two dates for meeting - Feb 17th or 18th @ 7:00 pm
 - ◆ All board members recommended to be at meeting if available for discussion with Coach and review as Board post discussion

→ Other Business

- ◆ KMFA emails - need to review and streamline
 - Reviewed switching from gmail accounts to domain (@kmfa.co) accounts
 - Mark motioned to switch email accounts
 - Micha seconded
 - ◆ All board members in favor - none opposed - motion passed
 - ◆ Micha to reach out to website host to start process.
- ◆ Addition of mid month meeting to allow more streamlined conversations during meetings
 - Beginning of month meetings - Programs, Budgets, Directors of Flag/Tackle and all related topics, Equipment, etc.
 - Mid month meeting - via Zoom - Committee updates - Check in DRC, Check in with review of grants and Financial support
 - Discussion around adding another monthly meeting to reduce length of meetings
 - ◆ Other suggestions added instead of adding a new meeting include:
 - Adopting a chair of the meeting who maintains a time check on each topic

- Emailing ideas and programs in advance for review - allowing meeting to be for questions and voting only and not overall presentation
 - Mid month email updates from committees as needed
 - ◆ Create a deadline for Departments potentially needing a budget for the year
 - ◆ Equipment Replacement Program
 - When and What needs to be ordered
 - Previously recommended both 30 and 60 helmets/year
 - What other equipment needs to be replaced and what timeline do we need to order
 - See previous equipment committee update - Dusty and Brandon to work together on Equipment needs and updates
 - ◆ Dusty spoke about update from RAW - 3 scholarships to hand out to eligible KMFA athletes. More to come via email with recommendation of players to be discussed at March Meeting
 - ◆ Nicole connected with BC Lions on KMFA involvement with Kelowna Games on June 27 and July 4th
 - KMFA to receive pre-sale code on Feb 20th
 - KMFA to play at half time on both games, 5 vs 5 Flag Football on 4 mini fields.
 - Nicole and Kathi to set up google form to gauge interest and send out via TeamLinkt for parent response
- Next Meeting Date: [*Wednesday March 4, 2026.*](#)
- Adjournment: Chair adjourned meeting at 10:16 pm