

# *KMFA Board Meeting Minutes (Nov 5, 2025)*

Date: November 5, 2025

Location: KMFA Clubhouse @ 7PM



## Board Member Attendance:

- |   |   |   |   |
|---|---|---|---|
| <input checked="" type="checkbox"/> Dusty Dostie  | <input type="checkbox"/> Curtis Urlacher      | <input type="checkbox"/> Clarke Haynes            | <input checked="" type="checkbox"/> Cherisse Church |
| <input checked="" type="checkbox"/> Erin Thiessen | <input checked="" type="checkbox"/> Dan Bosma | <input checked="" type="checkbox"/> Micha Harding | <input checked="" type="checkbox"/> Sonya Barker    |
| <input checked="" type="checkbox"/> Nicole Gerber | <input type="checkbox"/> Mat Thomas           |   |   |

## KMFA Members in attendance:

Kathi Kelly

## Agenda:

### 1) Call to order

Chair called meeting to order at 7:01pm

### 2) Quorum Confirmation:

Quorum was met with 7 board members at the start of the meeting.

### 3) Approval of previous meeting minutes

Link for October 1, 2025 Director Meeting minutes:

[https://docs.google.com/document/d/16ihj2uOo-9JP26U2jrbegAhoNcFXoeacdjnLEjNu2\\_o/edit?usp=drive\\_link](https://docs.google.com/document/d/16ihj2uOo-9JP26U2jrbegAhoNcFXoeacdjnLEjNu2_o/edit?usp=drive_link)

*Nicole motioned to approve the previous meeting minutes. Dan seconded. Motion approved.*

### 4) Presentations (Members, Community, Etc.)

None.

### 5) Continued Business:

#### a) Financials Update

- i) General Account Balance - \$14,848.34
- ii) Gaming Account Balance - \$50,815.25
- iii) Stripe Account Balance - \$11,300.00

- iv) Most vendors have been setup for e-transfers
- v) We have received a bill for the SIFC referees that needs to be paid.
- vi) All previous field rental invoices have been paid in full.
- vii) Clarke is working with a new accountant to prepare our financials for the AGM.
- viii) Would like to create a separate account for funds collected from fundraising activities.

**b) Board of Directors and AGM**

- i) December 3, Ramanda hotel, 6:30pm - 8:30pm.
- ii) Board members to arrive by 6:00pm.
- iii) All voting positions open for election, President, VP, Treasurer, Secretary, Registrar, Director at Large x 6).
- iv) The President's role is a two-year term and has to be someone who served on the previous year's (2025) board of directors.
- v) Powerpoint presentation will be draft by Erin.
- vi) Voting sheets will be provided by Erin.
- vii) Each family gets one vote, no matter how many family members attend. Split families will only get one vote between the two parents/guardians.
- viii) We will send AGM reminders 2 weeks and 1 week prior to meeting (Nov 19 and Nov 26).
- ix) 2025 reflections: future boards should avoid having board members fill two major roles. Roles should not be shared between two people.
- x) 2025 reflections: ensure that all Director/Committee roles are filled: Tackle, Flag, Referees, Coaches, Equipment, Player Development, Fund Development, School Ambassador, Westside, Dispute Resolution, Communications, Policy and Procedures.
- xi) Director/Committee roles can be filled by a member of the board of directors or by a member of the KMFA membership that can commit the time and duties of these important positions. These are non-voting roles, but they are very important to the production of the society's programs.
- xii) First KMFA board meeting scheduled for December 10 at 7:00am via Zoom.
- xiii) Thank you to our outgoing board of directors.

**Committee Updates**

**c) Tackle**

- i) Atom Jamboree:
  - 1) November 8, Kamloops
- ii) SIFC Semi-Finals November 9
  - 1) U14 Orange - playing in Kamloops 10am
  - 2) U14 Grey - hosting Vernon White 10am M15
  - 3) U12 Orange vs. U12 Grey 12pm M15

- iii) **SIFC Finals November 16**
  - 1) Teams and locations TBD based on Nov 9 games
- iv) Head coaches received an update from Sonya regarding coaches that met the coaching accreditation requirements to coach at SIFC playoff games and provincial games.
- v) **Provincial Semi-Finals:**
  - 1) November 22 or November 23
  - 2) SIFC fields (Vernon or Kamloops)
  - 3) SIFC makes final decision on dates and location.
  - 4) Atom 6M - SIFC (home) v VMFL (away)
  - 5) Pee wee 9M - SIFC (home) v VMFL (away)
  - 6) Junior Bantam have no semi-finals and advance straight to Provincial finals (VMFL does not have 9 man Junior Bantam teams).
- vi) **Provincial Finals:**
  - 1) November 29 and November 30
  - 2) Starlight Stadium, Langford BC
  - 3) Saturday, November 29 Schedule:
    - (a) 11:00 AM – Atom 6M: VICFA (Home) vs Semi-Final Winner (Away)
    - (b) 1:30 PM – Pee wee 9M: VICFA (Home) vs Semi-Final Winner (Away)
    - (c) 4:00 PM – Bantam 9M: VMFL
  - 4) Sunday, November 30 Schedule:
    - (a) 11:00 AM – JB 9M: VICFA (Home) vs SIFC (Away)
    - (b) 1:30 PM – JB 12M: VICFA (Home) vs VMFL (Away)
    - (c) 4:00 PM – Midget 12M: VMFL
- vii) BC Ferries booking being looked into by Micha.
- viii) KMFA travel support fund discussion

*A motion was made by Sonya and seconded by Dan that KMFA will provide up to \$3,000 per team to assist families with the cost of travel and accommodation to the provincial finals.*

- ix) Potential SIFC Bantam (age 14 - 16) division discussions continue. Kamloops and Penticton are supportive. Would be a good program for youth who age out of the U14 division but have another year before attending high school, along with private school, central school, and home-schooled youth.
  - x) Equipment return dates for tackle
  - xi) Thursday November 14 between 4:00pm and 8:00pm
  - xii) Saturday November 15 between 11:00am and 3:00pm
  - xiii) Equipment Return: Thursday November 13 between 4pm and 8pm, Saturday November 15 between 11am and 3pm, and Saturday December 6 between 11am and 3pm. Families to wash pants and game jerseys and also return helmet, shoulder pads and guardian caps.
- d) **Coaches**
- i) Need to start winter flag recruitment (email, social, word of mouth).

- ii) U14 coaches' next tackle season will require a new course, Introduction to Competition, in addition to the other required courses. We have requested that training be provided in our region in the spring/summer.

e) Winter Flag 2026

- i) January - March 2026.
- ii) Registration open:
  - 1) U10 - 19 (Max 40)
  - 2) U12 - 30 (Max 60)
  - 3) U14 - 55 (Max 60)
  - 4) U16 - 30 (Max 40)
- iii) Registration fees \$170 plus \$58 insurance and membership fees
- iv) One coach with one protected player per team.
- v) Winter flag evaluations January 10 & 11
- vi) Will be doing jersey inventory to determine what colours and sizes are needed. Also need to order shorts.

f) Referees

- i) Referee training needed ahead of winter flag. Dean Kennedy can support Hayden and Kopper
- ii) Training December 13, 5pm - 7pm at B3/Yardhouse.
- iii) Need a coordinator for refs, Hayden might be interested
- iv) Aim to have 4 refs per field and up to one shadow.
- v) Developing a Welcome letter and expectations - Erin

g) Player Development

- i) High school day will be in August 2026
- ii) B3 proposal, approved via board vote. Dates TBD.
- iii) RAW camp review, waiting for 2026 confirmed details.

h) Marketing (Social Media, Community Engagement & Website)

- i) Social media is strong with lots of engagement. Positive feedback from posting weekly high school game schedules. Great to see new jersey photos used to support KMFA communications.
- ii) The BC Lions are playing two games in Kelowna in 2026 - no update at this time.

i) Fund Development (Fundraising & Sponsorship)

- i) Domanios October 1 - results \$305.
- ii) Fall Mini's photoshoot - results \$240.
- iii) Nicole won a Valley First award for her volunteerism on the board. KMFA will be receiving \$1,000!!!
- iv) Comedy night - no update at this time.
- v) Spring bottle drive - no update at this time.
- vi) Kripsy Cream fundraiser - no update at this time.

j) Policy & Procedures

- i) KMA Weather policy pending

- ii) Policy and Procedure Manual update in progress, will include gender neutral language.
- iii) Language in the Coach Disciplinary Policy was discussed, and possible changes were suggested for 2026.

k) Equipment

- i) Will need to order new Coach bags for spring flag.
- ii) New ice pack supply will be added to M15 Seacan for coaches to re-stock their bags.

l) Dispute Resolution

- 1. Complaints received - 1
- 2. Agreement to create [dispute.kmfa@gmail.com](mailto:dispute.kmfa@gmail.com) account

m) Spring Flag 2026

- i) Field bookings 2026 (games) sent to the City of Kelowna.
- ii) In discussion with SD 23 for booking practice space fields.
- iii) NFL license is due, approx \$2.5 per child.
- iv) Preparing old flag belts to donate to SD23. Will ensure better distribution throughout schools. The 2025 donation only went to KSS despite KMFA's request to go to several locations.
- v) U18/U19 spring flag survey has strong positive support for families that would normally age out of our programs in 2027. Idea that high schools or groups could submit their own team, rather than a draft of all possible players and coaches picking teams.

n) Westside

Nothing to report.

6) New Business

Idea to increase spring flag registration to include registration for Nolan Ulm's Make It Happen camp in June. More details to be shared.

7) Next Meeting Date: [AGM Wednesday December 3 2025 at the Ramada Hotel](#)

8) Adjournment: Chair adjourned meeting at 9:55pm