

# KMFA Board Meeting Agenda (Oct 1, 2025)

Date: October 1, 2025

Location: KMFA Clubhouse @ 7PM



## Board Member Attendance:

- |   |  |   |   |
|---|--|---|---|
| <input checked="" type="checkbox"/> Dusty Dostie  | <input type="checkbox"/> Curtis Urlacher       | <input type="checkbox"/> Clarke Haynes            | <input checked="" type="checkbox"/> Cherisse Church |
| <input checked="" type="checkbox"/> Erin Thiessen | <input checked="" type="checkbox"/> Dan Bosma  | <input checked="" type="checkbox"/> Micha Harding | <input checked="" type="checkbox"/> Sonya Barker    |
| <input checked="" type="checkbox"/> Nicole Gerber | <input checked="" type="checkbox"/> Mat Thomas |   |   |

## KMFA Members in attendance:

### Agenda:

#### 1) Call to order

Chair called meeting to order at 7:02pm

#### 2) Quorum Confirmation:

Quorum was met with 6 board members at the start of the meeting.

#### 3) Approval of previous meeting minutes

Link for September 3, 2025 Director Meeting minutes:

[https://docs.google.com/document/d/1cKPL9qVUCZ67HBKaqNkJORPtKT2AzyxTVQOynNY7H1U/edit?usp=drive\\_link](https://docs.google.com/document/d/1cKPL9qVUCZ67HBKaqNkJORPtKT2AzyxTVQOynNY7H1U/edit?usp=drive_link)

*Micha motioned to approve the previous meeting minutes. Erin seconded. Motion approved.*

#### 4) Presentations (Members, Community, Etc.)

None.

#### 5) Continued Business:

##### a) Financials Update (Dusty)

- i) General Account Balance - \$10,113.39
- ii) Gaming Account Balance - \$50,815.25
- iii) Gaming grant of \$42,300 has been received since the last meeting. This is the same amount as 2024.
- iv) Need to pay outstanding invoices to the City of Kelowna for field rentals and our photographer for team photos.

- v) Clarke has two recommendations for the board to review to replace our accountant. The current accountant is retiring.

**b) Board of Directors and AGM**

- i) AGM date of December 3, 2025 discussed.
- ii) Micha to book Ramanda hotel, ideally start AGM at 6:00pm. To be confirmed.
- iii) Discussed the expectation of the Board of Directors (voting members) and Chair/Director positions to attend all meetings (Zoom is fine).
- iv) We are representatives of the board in all interactions, we must support the decisions of the board, even if our personal view is different.
- v) Discussion that there will likely be a few board members not seeking re-election.

A motion was made by Dan that the KMFA AGM will take place on December 3, 2025. Seconded by Nicole. All in favour.

- vi) Notification to members must be 30 days in advance of AGM, therefore, by November 3.
- vii) Discussed holding the 2026/2027 AGM in February. Better flow with the production of winter flag and having 2026 financials finalized by the accountant for presentation. To be discussed at a future meeting.

**Committee Updates**

**c) Tackle**

- i) Timekeeping, mercy rule and commission report concerns were discussed. Dusty is in communication with the other SIFC club presidents and the referees to address concerns.
- ii) Atom Jamboree:
  - 1) November 1, November 2, or November 8
  - 2) To be held in either Kelowna, Vernon or Kamloops
  - 3) SIFC makes final decision on dates and location.
- iii) Semi-Finals:
  - 1) November 22 or November 23
  - 2) SIFC fields (Kelowna, Vernon, or Kamloops)
  - 3) SIFC makes final decision on dates and location.
  - 4) Atom 6M - SIFC (home) v VMFL (away)
  - 5) Pee wee 9M - SIFC (home) v VMFL (away)
  - 6) Junior Bantam have no semi-finals and advance straight to Provincial finals (VMFL does not have 9 man Junior Bantam teams).
- iv) Provincial Finals:
  - 1) November 29 and November 30
  - 2) Starlight Stadium, Langford BC

- 3) Saturday, November 29 Schedule:
  - (a) 11:00 AM – Atom 6M: VICFA (Home) vs Semi-Final Winner (Away)
  - (b) 1:30 PM – Peewee 9M: VICFA (Home) vs Semi-Final Winner (Away)
  - (c) 4:00 PM – Bantam 9M: VMFL
- 4) Sunday, November 30 Schedule:
  - (a) 11:00 AM – JB 9M: VICFA (Home) vs SIFC (Away)
  - (b) 1:30 PM – JB 12M: VICFA (Home) vs VMFL (Away)
  - (c) 4:00 PM – Midget 12M: VMFL
- v) Discussed looking into BC Ferries booking and potential EBus rental for KMFA teams.
- vi) Discussed KMFA providing travel support fund towards travel costs for provincial finals. Did not make a funding decision as input on cash flow from the Treasurer was not available at the time of the meeting.
- vii) Field bookings 2026 requests submitted to the City of Kelowna and City of West Kelowna.
- viii) Dusty was approached by SIFC teams about creating a Bantam (age 14 - 16) division. No decision made, open to the idea at this point.
- ix) Trainers for each team discussed. Individuals required to be onsite for practices and games, minimum requirement Standard First Aid, CPR, criminal record check and Making Headway in Football course. Teams have been requested to declare a trainer.

d) Coaches

- i) October 3, mid-season coaches meeting being held on Zoom, 7:00pm. Sonya sending reminder on Thursday.
- ii) Possibility of a dedicated West Kelowna team with West Kelowna coaches for winter flag and spring flag.
- iii) Challenging year with coaches working on all the required courses while coaching. Deadline to have all required courses is October 19.
- iv) Only coaches with all required courses can be on the sidelines and coach for SIFC Atom Jamboree, Pee Wee, and Junior Bantam playoff games.
- v) Only coaches with all required courses can be on the sidelines and coach for Provincial semi-final and final games, November 22 - 23 and November 28 - 29.

e) Winter Flag 2026

- i) January - March 2026.
- ii) Aiming to open registration in late October.

A motion was made by Mat that registration fees will be \$170 plus \$58 insurance and membership fees. Seconded by Dan. 7 in favour, 1 opposed, motion carried.

- iii) One coach with one protected player per team.
- iv) Winter is a great opportunity to develop new coaches and assistant coaches into head coach roles.
- v) Suggestions for caps on age groups:
  - 1) U10- 40 (4 teams of 10)
  - 2) U12- 60 (6 teams of 10)
  - 3) U14- 60 (6 teams of 10)
  - 4) U16- 40 (4 teams of 10)

A motion was made by Mat that teams should be 10 players. Seconded by Cherrise. 5 in favour, 2 opposed. Motion carried.

- vi) Field/Dome booking 2026 request has been submitted, awaiting confirmation.

f) Spring Flag 2026

- i) Field bookings 2026 (games) sent to the City of Kelowna.
- ii) In discussion with SD 23 for booking practice space fields.
- iii) U18/U19 spring flag survey has been circulated; a reminder will be sent to families before the next meeting to fill out..

g) Player Development

- i) High school day will be in 2026. No update available.

h) Equipment

- i) Sea-Cans: Keep locked during practices and games. Children are no longer able to play with equipment, only for supervised use by coaches.
- ii) Anticipate the need to order more equipment to keep up with interest in our tackle programs.
- iii) Have several coach bags that need replacement. Getting quotes.

i) Marketing (Social Media, Community Engagement & Website)

- i) Social media posts are great, and there is good engagement with our members.
- ii) The BC Lions are playing two games in Kelowna in 2026. Nicole reached out to her contact with the Lions, saying KMFA wants to support.

j) Referees

- i) Referee training needed ahead of winter flag.

- ii) Dan to reach out to Dean to discuss running a 1 day workshop.
- iii) Hayden and Kooper will be the lead referees. Want to test all current referees. Those who pass the test will become a full referee; those who fail will revert to shadowing until their skills are demonstrated.

A motion was made by Dusty that shadow referees will be paid a 50% rate of full referees. Seconded by Mat. 6 in favour, 1 opposed. Motion carried.

k) Westside

- i) Update provided in coaches section.
- ii) Dusty is in communication with new West Kelowna league, and communications are positive so far.

l) Fund Development (Fundraising & Sponsorship)

- i) Domanios October 1 (tonight). Board ordered pizza to have at the meeting.
- ii) Comedy night
- iii) Spring bottle drive
- iv) New idea to run Kripsy Cream fundraiser. Nicole to share more details.
- v) New idea to run Fall Mini's photoshoot with player and families. Collecting more details to present at future meeting.

m) Policy & Procedures

- i) KMA Weather policy - reviewed and discussed draft, another revision will be presented.
- ii) Policy and Procedure Manual is being reviewed and new policies added. A draft will be presented at a future meeting.

n) Dispute Resolution

1. Seven disputes received, all have been actioned.

6) New Business

7) Next Meeting Date: [Wednesday November 5 2025 at KMFA Clubhouse](#)

8) Adjournment: Chair adjourned meeting at 10:06pm