***KMFA Board Meeting Minutes (April 2, 2025)***

**Date:** April 2, 2025

**Location:** KMFA Clubhouse @ 7PM

***Board Member Attendance****:*

|  | Landon Schoales |  | Dusty Dostie |  | Clarke Haynes |  | Cherisse Church |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Erin Thiessen |  | Dan Bosma |  | Micha Harding |  | Sonya Barker |
|  | Nicole Gerber |  | Mat Thomas |  | Curtis Urlacher |  |  |

***Member Attendance****:*

Collin Crabbe

***Agenda:***

1. **Call to order**

Chair called meeting to order at 7:00pm

1. **Quorum Confirmation:**

Quorum was met with 9 board members.

1. **Approval of previous meeting minutes**

Link for March 5, 2025 Director Meeting minutes: <https://docs.google.com/document/d/180bCyBR3mY53zDY4F5GfB09Rib4iMkItm2fJ9hluPTk/edit?usp=drive_link>

*Dan motioned to approve the previous meeting minutes. Nicole seconded. Motion approved.*

1. **Presentations (Members, Community, Etc.)**

*None.*

1. **Continued Business:**
2. **Financials Update - Clarke** 
   1. General Account: $69,603
   2. Gaming Account: $19,345
   3. One cheque written for the NFL Flag shorts $6200 to be withdrawn - a few other small cheques to be written.
   4. New signors documentation completed through Canadian Western Bank - efforting to have e-transfers setup in time for first spring flag referee payroll.
   5. Clarke and Landon drafting budget for gaming grant application.

**Committee Updates**

1. **Spring Flag** 
   1. Evaluations went well, thanks to all the board members and volunteers who assisted!
   2. NFL flag jersey update RE: border delay. U16 and U10 jerseys have arrived and are bagged and prepped. U12 and U14 jerseys are delayed. One box was completely lost, and another had the label fall off, but should be sent soon. Winter jerseys will be used as pinnies if jerseys don’t arrive in time for Sunday’s games.
   3. NFL spring flag photos April 27. Do we need a specific schedule? Who is creating it? Micha has developed and schedule and will be supported by Erin and Nicole.
   4. Using Marshall for little tyke pictures? Dan motioned that we use Marshall, Nicole seconded, motion carried.
   5. Game schedules posted to TeamLinkt.
   6. Several withdrawals, refunds being issued by Cherisse.
   7. Lots of player transfer requests, all being declined.
   8. Discussed new draft format, and considerations going forward (with delayed draft, some assistant coach recruitment took place with the benefit of knowing their child’s score). Discussed in 2026, for spring flag, there will just be one designated head coach and no assistant coaches ahead of the draft.
   9. Team policy going forward, two multiplayer coaches cannot be paired together for flag.
   10. Board needed to support setup or take down of fields each week? Support is needed, setup approx. 7:30am - 8:30am. Refs to arrive 15 minutes before shifts and assist in setup. Support at end of the day is also welcome.
   11. Discuss the final games, our playoffs both Friday and Sunday game day experience, we should look for an announcer. Medals and dogtags are being ordered.
   12. Jon Lea regarding allowing Gavin Kamoschinski as 3rd coach for U14 Seahawks. *A motion was made by Landon, seconded by Dan, motion carried.*
   13. Justin David re: 3 coaches due to his recent hip surgery. *A motion to approve U12 Seahawks to have three coaches for a short period of time was made by Sonya, seconded by Dan, motion carried.*
   14. Micha drafting email to families with reminders on first week of games, site maps etc. To be sent via TeamLinkt.
   15. A player, Keenan Griffin, was accidently registered with an incorrect birth year. *A motion was made to move Keenan from U10 to U12 per his appropriate age group by Dusty, seconded by Sonya, motion carried. Keenan assigned to the lowest overall-ranked team, U12 Bills.*
2. **Tackle** 
   1. Jersey replacement update - Kelowna Suns name and logo approved! Order in progress.
   2. Partnership with Okanagan Sun re: training facility. Opportunities for KMFA teens (14+) and parents to utilize facility in Landmark building with a membership. *A motion was made by Landon to facilitate memberships to the Okanagan Sun training facility to KMFA members via internal communications, seconded by Curtis, motion carried.*
   3. Tackle registration will open May 9, 2025.
   4. 2025 Prices:
      1. U10 - $290
      2. U12 & U14 - $350
   5. 2025 Registration expectations
      1. U10 - 2 teams
      2. U12 - 4 teams
      3. U14 - 3 - 4 teams
   6. Discussed West Kelowna dedicated teams, would need enough West Kelowna kids in U10, U12 and U14 due to sibling team accommodations.
   7. Equipment fittings weeks of June 16 - 20 and June 23 - 27, and early July.
   8. Safe contact sessions the week of July 7 - 11 at South Kelowna Elementary school.
   9. Evaluation dates: U10 - July 21, U12 July 22, U14 July 23. Evaluations held at South Kelowna Elementary School.
   10. Equipment needs
   11. BC Lions game offer, will aim to secure and promote KMFA event on August 16 vs. Montreal Alouettes.
   12. Awards event for BCPFA is being held April 12 at New Westminster. KMFA invited to attend if any board members are interested. Travel costs would not be covered by KMFA.
   13. Raw sponsorship update, 500 bottles of Prime will be available to give out on the Easter weekend with parental permission.
3. **Coaches** 
   1. Coach recruitment, last minute crunch to secure 7-8 head coaches across age groups. Had 2 coaches back out either the day of evaluations or a few days after the draft.
   2. Collecting credentials from coaches (estimate 70ish coaches).
   3. Collecting practice location info & will be adding coaches phone numbers to the spreadsheet.
   4. Coaches mid-season meeting April 29, 8:30pm virtual.
   5. Nolan Ulm is offering a coaching clinic as part of Make It Happen camp <https://campmakeithappen.com/>. In 2024 we paid $30 for every KMFA coach that wanted to attend, we recommend the board approve this investment in our coaches for 2025. *A motion was made by Landon for KMFA to cover the cost of having KMFA coaches attend in 2025, seconded by Sonya. One abstain, motion carried.*
4. **Player Development** 
   1. So far, we are having an amazing turnout of athletes. The engagement has been truly wonderful Curtis has done an amazing job with the flag fundamentals and it’s been an awesome learning experience
   2. Our second course quarterback camp led by Landon will be starting up April 11.
5. **Equipment** 
   1. Deposit is needed for spring flag for field space.
6. **Marketing (Social Media, Community Engagement & Website)** 
   1. Mother's Day will be celebrated by KMFA with flowers to hand out to mothers at the games. *Motioned by Dusty, seconded by Cherisse, motion carried.*
7. **Referees**
   1. Referees paid $17.40/hour and the marshals are paid $18.75/hour. Motioned by Nicole, seconded by Curtis.
   2. Nicole is collecting and scanning the Commissioners' reports each week. Provides a summary and uploads to the Shared Drive.
8. **Westside**
   1. Discussed earlier.
9. **Fund Development (Fundraising & Sponsorship)**
   1. Nothing to report.
10. **Policy & Procedures** 
    1. Head Coach Reimbursement Policy

Head Coaches are eligible for a 50% reimbursement in registration fees for one player during the season in which they are coaching, as long as the equipment bag is returned to the clubhouse with all items accounted for. This discount may be applied to the coach's child or can be transferred to another player's family upon request. Coaches wishing to delegate the discount to another KMFA family must submit a request to the registrar before the start of the season.

Motioned by Sonya, seconded by Nicole, motion passed.

1. **Dispute Resolution**
2. **New Business**
3. **Other Business:**
4. **Next Meeting Date: *Wednesday May 7, 2025.***
5. **Adjournment:** Chair adjourned meeting at 9:46pm.