

# *KMFA Board Meeting Minutes (July 2, 2025)*

Date: July 2, 2025

Location: KMFA Clubhouse @ 7PM



## Board Member Attendance:

- |   |   |   |   |
|---|---|---|---|
| <input checked="" type="checkbox"/> Dusty Dostie  | <input checked="" type="checkbox"/> Curtis Urlacher | <input type="checkbox"/> Clarke Haynes            | <input checked="" type="checkbox"/> Cherisse Church |
| <input checked="" type="checkbox"/> Erin Thiessen | <input checked="" type="checkbox"/> Dan Bosma       | <input checked="" type="checkbox"/> Micha Harding | <input checked="" type="checkbox"/> Sonya Barker    |
| <input checked="" type="checkbox"/> Nicole Gerber | <input checked="" type="checkbox"/> Mat Thomas      |   |   |

KMFA Members in attendance: Collin Crabbe, Mark Rein

## Agenda:

### 1) Call to order

Chair called meeting to order at 7:00pm

### 2) Quorum Confirmation:

Quorum was met with 9 board members at the start of the meeting.

### 3) Acknowledgement of Resignation

The KMFA Board of Directors acknowledges that we received a written resignation from President Landon Scholes on June 11, 2025 via email.

The KMFA board acknowledges that Vice-President Henry (Dusty) Dostie will be the acting President for the foreseeable future.

### 4) Approval of previous meeting minutes

Link for May 28, 2025 Director Meeting minutes:

[https://drive.google.com/file/d/1udVYqNejv\\_nuSQaRYqoYJ75df5sGjbqx/view?usp=drive\\_link](https://drive.google.com/file/d/1udVYqNejv_nuSQaRYqoYJ75df5sGjbqx/view?usp=drive_link)

*Dan motioned to approve the previous meeting minutes. Mat seconded. Motion approved.*

### 5) Presentations (Members, Community, Etc.)

Request to have Quinn Betker practice with U14's and coach at games. A request is being sent to the SIFC for consideration, Quinn is

already insured having played winter and spring flag. We need SIFC approval. Board supportive, would have U14 head coaches pick Quinn at draft.

## 6) Continued Business:

### a) Financials Update (Clarke)

- i) General Account Balance - \$38,659
- ii) Gaming Account Balance - \$6,671
- iii) Dusty and Clarke re-set up e-transfers and believe all have been looked after (coach reimbursements for courses).
- iv) Canadian Western Bank has been awful to work with. Clarke and Dusty looking to meet with two other financial institutions to see where to move the KMFA accounts. Will report back to the board.
- v) Our accountant is also retiring, so we will need to secure a new accountant.

## Committee Updates

### b) Tackle

- i) Registered, recommend to NOT allow waitlisted kids in.
  - 1) U10 - 37 (2 teams)
  - 2) U12 - 66 and 3 on waitlist (3 teams)
  - 3) U14 - 72 and 9 on waitlist (3 teams)

*Nicole motions that we have two U10 teams and we do not allow waitlisted players onto teams (as we are at capacity). Seconded by Dan. 6 in favor, 1 abstain, 2 against, motion passed.*

- ii) Mercy Rule is being submitted to SIFC. After 32 point spread, lock down the score and continue to play but with adjusted lines.
- iii) Sibling teams allocation voted via email on June 26, 2025. Still no confirmation from SIFC on whether they will honour our sibling teams. We will need to communicate this to coaches and families.
- iv) Final equipment fitting Sunday July 6, 12pm - 12pm.
- v) Athlete Safe contact sessions South Kelowna Elementary school, 5pm - 7:00pm: U10 July 8, U12 July 9, U14 July 10
- vi) Athlete sweatshirts need to be ordered, approx 175 players plus 32 coaches. Funds secured towards sweatshirt cost \$1,000 donation, \$1,500 helmet sales.
- vii) Evaluations 6pm - 8pm at South Kelowna Elementary school. Registration to start at 5:30pm:
  - 1) U10 - July 21
  - 2) U12 - July 22
  - 3) U14 - July 23
- viii) Confirm who is helping with registration table on evaluation dates (Cherisse, Erin, Nicole, Sonya, Micha)
- ix) Drafts held onsite, immediately following evaluations.

- x) Practice dates approved
  - 1) Mon/Wed: Matt Todd, Vince Minnis
  - 2) Tue/Thur: Tyler Jensen, Mat Thomas, Mark Rein, Justin Belway, Nathanael Burke, Collin Crabbe
- xi) BC Lions game August 16 vs. Montreal Alouettes - 49 tickets purchased by KMFA Families. We will get to hold the flag on the field AND play touch/flag football game on field. Nicole continues to coordinate (thanks Nicole!). KMFA to supply orange winter shirts for players to wear.
- xii) Parent request submitted to Dusty

c) Coaches

i) Coaching teams

1) U10

- (a) Vince Minnis with James Ogden, Joel Robertson, and Mark Paul.
- (b) Matt Todd with Michael Godwin, Charles Wilson, and Chris Tietze.

2) U12

- (a) Mark Rein with Calvin Doucette, Clarke Haynes, and Derek Kraft.
- (b) Mat Thomas with Dane Bird, Eric Norcott and Chris Berry.
- (c) Tyler Jensen with Cole Church, Ken Simpson, Doug Chambers.

3) U14

- (a) Nathanael Burke with Tammie Greig, Parker Scott, and Brian Theissen.
- (b) Collin Crabbe, Jethro Bushenbaum, Lisa Strawn, and Connor Lemieux.
- (c) Justin Belway with Nick Evans, Steven Eberle, and Dustin Martin.

- ii) Mid-season coaches meeting: September 26, 7pm Zoom

d) Player Development

- i) Working on fall/winter series ideas
- ii) Discussed a high school practice day. Curtis to connect with KSS, Boucherie, RSS and OKM to see if KMFA kids can be invited to a high school practice and they attend the one of their high school catchment. Likely an August date.

e) Equipment

- i) Need to order approx 10 - 20 small and medium helmets.
- ii) Ordering another tackle star (great feedback from coaches on this item).

*Sonya motions to purchase two PA sets at approx. \$150 each for game announcements. Seceonded by Dan. All in favor. (Nicole to purchase and submit receipt for reimbursement).*

f) Marketing (Social Media, Community Engagement & Website)

- i) Kelowna Suns jersey announcement photoshoot is July 13 at M15. Approx. 20 KMFA kids secured to be models.

g) Referees

- i) n/a

h) Westside

- i) West Kelowna Football association looking to form board of directors. KMFA is supportive and looks forward to a positive working relationship.

i) Fund Development (Fundraising & Sponsorship)

- i) Bottle drive fundraiser in the fall to support the cost of hoodies for athletes. Potentially August 9, more details and discussion to come. Teams could fundraise and the highest earner can win a pizza party reward.

j) Policy & Procedures

- i) KMFA Out of Town Travel and Supervision Policy

Purpose:

To ensure the safety and well-being of all players during out-of-town games, tournaments, and team travel, the following policies must be followed by all coaching staff, volunteers, players, and families.

1. Supervision at Game Sites and Hotel Facilities

- KMFA coaches and team staff are responsible for the supervision of players only during official, on-field team activities, such as games, practices, and scheduled warmups.
- Outside of these activities (e.g., at hotels, during meals, or during unscheduled free time), supervision is the sole responsibility of parents and guardians.
- Players must not be left unsupervised at football fields, hotel facilities, or any event-related locations during travel.
- Team staff and/or designated parent supervisors may assist in coordinating supervision plans but do not assume personal responsibility for players outside of field activities.
- Supervision must be **attentive and engaged**, not simply being present in the vicinity.

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2. Adult Presence and Travel Guidelines

- When players from different households are in shared accommodations or enclosed spaces (e.g., hotel rooms, meeting rooms, team lounges), it is recommended that two adults be present whenever possible.
  - KMFA strongly advises that a single adult should not be alone with a player from another household in a private or enclosed space, including hotel rooms or vehicles.
  - We recognize that reasonable exceptions (such as carpooling or travel with a trusted family friend) may occur; in such cases, parents/guardians must provide prior consent and notify team staff.
  - Rooming arrangements should prioritize safety, transparency, and avoid unnecessary one-on-one adult/minor situations.
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### 3. Shared Responsibility and Expectations

- Coaches and team staff are not responsible for supervising players outside of sanctioned field-based activities.
- Parents/guardians are fully responsible for their child's care and supervision at all other times during travel, including at hotels and during downtime.
- Team managers and parent volunteers may assist in coordination but are not accountable for individual player supervision.
- Non-compliance with these guidelines may result in a review by the KMFA board and potential disciplinary action, as appropriate.

*Sonya motions to approve the KMFA Out of Town Travel and Supervision Policy. Seconded by Micha. All in favor.*

- ii) A subcommittee of the board is working on a potential Kelowna Minor Football Association (KMFA) Release of Liability, Waiver of Claims, and Indemnity Agreement for Participation in a football tournament or event not organized, endorsed, or sanctioned by the Kelowna Minor Football Association (KMFA). A draft will be circulated to the board for discussion, input and approval at a future date.

#### k) Dispute Resolution

The Kelowna Minor Football Association (KMFA) was made aware of a reported incident involving individuals associated with a team that participated in the 2025 BC Football Flag Provincial Tournament in Kamloops, held over the weekend of June 7-8, 2025.

This tournament was not a KMFA-sanctioned event. Teams were independently formed and managed by volunteer coaches, and KMFA's involvement was limited to verifying coach and player

eligibility for insurance coverage through Football BC. The reported incident did not occur at the official tournament fields but at an off-site location, unrelated to the formal competition.

Following review and discussion, the KMFA Board of Directors passed a motion to cease its internal investigation into this matter due to non-compliance and limited participation from the involved parties. Without full cooperation, the association cannot conduct a complete or fair internal process.

Additionally, the coach who was leading the team in question has since stepped down from their role, withdrawn from KMFA, and is no longer affiliated with the association. With no remaining internal avenues available to address the situation further, the Board has concluded its involvement.

Should any party choose to escalate the matter to law enforcement, KMFA will cooperate fully and provide any information requested by the appropriate authorities.

Motion made via email 06/21/25, all in favour 9, motion passed.

A motion was made that Kelowna Minor Football Association (KMFA) cease its internal investigation into the reported incident that occurred during the 2025 Flag Football Provincial Tournament, due to non-compliance and limited participation from the involved parties.

The Board acknowledges that, without full cooperation, the association cannot conduct a fair or complete investigation. KMFA further resolves that, should any party choose to escalate the matter to law enforcement, the association will cooperate fully with any official inquiry and provide relevant information as requested.

## 7) New Business

None.

## 8) Next Meeting Date: [\*Wednesday August 6, 2025 at KMFA Clubhouse\*](#)

## 9) Adjournment: Chair adjourned meeting at 9:21pm