

# KMFA Board Meeting Minutes (Mar 5, 2025)

Date: February 5, 2025

Location: KMFA Clubhouse @ 7PM



## Board Member Attendance:

- |   |  |   |   |
|---|--|---|---|
| <input checked="" type="checkbox"/> Landon Schoales | <input checked="" type="checkbox"/> Dusty Dostie | <input checked="" type="checkbox"/> Clarke Haynes   | <input checked="" type="checkbox"/> Cherisse Church |
| <input checked="" type="checkbox"/> Erin Thiessen   | <input checked="" type="checkbox"/> Dan Bosma    | <input checked="" type="checkbox"/> Micha Harding   | <input checked="" type="checkbox"/> Sonya Barker    |
| <input checked="" type="checkbox"/> Nicole Gerber   | <input type="checkbox"/> Mat Thomas              | <input checked="" type="checkbox"/> Curtis Urlacher |   |

## Member Attendance:

Collin Crabbe

## Agenda:

### 1) Call to order

Chair called meeting to order at 6:58pm

### 2) Quorum Confirmation:

Quorum was met with 10 board members.

### 3) Approval of Agenda

*Motioned to approve agenda Dan, seconded Micha. Approved.*

### 4) Approval of previous meeting minutes

Link for February 5 2025 Director Meeting minutes:

[https://docs.google.com/document/d/1XkuX-G1-HrjlsMcaf1MVLfOKuY47df0ow6qWgjB-h\\_U/edit?usp=drive\\_link](https://docs.google.com/document/d/1XkuX-G1-HrjlsMcaf1MVLfOKuY47df0ow6qWgjB-h_U/edit?usp=drive_link)

*Micha motioned to approve previous meeting minutes. Erin seconded.  
Motion approved.*

## 5) Presentations (Members, Community, Etc.)

*None.*

## 6) Continued Business:

### a) Financials Update - Clarke

- i) General Account: \$54,395
- ii) Gaming Account: \$41,156
- iii) No current large expenses set to be debited - other than the equipment replacement Dusty recently asked approval for.
- iv) Our accountant provided the 2024 Financial Statements - these will be used for our 2025 Gaming Grant.
- v) Still looking into enabling our General Account with e-transfer sending ability.
- vi) BCeID registration complete
- vii) Approximately \$14,000 hold in Stripe account for potential refunds.
- viii) Received West Kelowna dome bill for winter flag field rental \$6,685 to pay.

## Committee Updates

Establishing expectations and responsibilities of KMFA committee:

1. Discussion that we entrust each committee to work on plans within their scope of work, and the board will be provided with high-level plans which they can discuss and approve. Voting and approval may take place over email as approvals may be needed outside of the regular board meeting schedule.

### a) Winter Flag

- i) Great season, final weekend games March 8 & 9.

### b) Spring Flag

- i) Registration (as of Mar 5)
  - 1) Tykes - 25
  - 2) U10 - 81 = 10 teams
  - 3) U12 - 101 = 12 teams
  - 4) U14 - 110 = 12 teams
  - 5) U16 - 51 = 6 teams

- ii) Coach recruitment - working on additional recruitment
  - 1) Tykes - 1 coach (Matt Todd)
  - 2) U10 - 7 head coach/pairs, and 4 assistants
  - 3) U12 - 6 head coach/pairs, and 4 assistants
  - 4) U14 - 9 head coach/pairs, and 3 assistants
  - 5) U16 - 5 head coach/pairs, and 1 assistant
- iii) Reminder: Coaches pre-season meeting March 13, 6:00pm virtual. Coaches mid-season meeting April 29, 8:30pm virtual.

A motion was made to spend approximately \$1,134 USD to get 37 Playmaker registrations to support our spring flag season. Motioned by Dan, seconded by Micha, All approved.

- iv) Potential athletes requesting play up: discussion regarding framework for request.

A motion was made that play-up requests for the Spring Flag season be evaluated and determined based on a pre-established framework. Motioned by Micha, seconded by Curtis, 6 in favour, 4 opposed, motion approved.

A motion was made that play-up requests for the Spring Flag season must be submitted to the KMFA Board of Directors prior to the start of evaluations. Additionally, the child requesting to play up must be evaluated within the top 5% of their current age group and must also attend the age-up evaluations. Motioned by Dan, seconded by Erin, all in favour, motion approved.

- v) Jersey order immediately following draft.
- vi) Shorts order through BC Sportswear.
- vii) Spring Flag evaluations and final draft process discussion.
  - 1) Evaluations score speed, agility, flagging, throwing, catching 1 - 5.
  - 2) Each coach and assistant coach gets a protected player. If the coach(s) do not have children, then they get an even-up pick so that each team starts with two players.
  - 3) If the coach has siblings in the same age division, the higher ranked child is the protected player, and the team will miss at pick at the score of any additional children.
  - 4) If a team only has a head coach, then the team gets an even-up pick selected by scoring all teams with one protected player and selecting the lowest score to the highest.
  - 5) Once all teams have two players, scores will be totaled and ordered with the lowest-scoring team selecting first and the highest-scoring team selecting last. Any ties for points will be settled by rock, paper, scissors.

- 6) Teams will select 1 to 10 or 1 to 12 (depending on total number of teams) and then start over 1 to 10. This will not be a snake draft.
- 7) After 3 active rounds of the draft (plus the two protected players) scores will be added. If there are large ranges between highest and lowest, the draft order will be changed from lowest to highest to allow more even teams throughout the age division.

A motion was made to approve the draft process as outlined above.  
 Motioned by Nicole, seconded by Dan. All approved.

- viii) The drafts will take place
  - 1) U16 March 16, 4:30pm - 5:30pm, West Kelowna Dome
  - 2) U10 March 16, 9:00am - 10:00am, MNP
  - 3) U12 March 18, 6:00pm - 7:00pm, virtual
  - 4) U14 March 18, 7:30pm - 8:00pm, virtual
- ix) NFL spring flag photos discussed. Open for proposals.  
 Date: Friday April 11, 6pm - 9pm, M15
- x) Sam from Do U photography had asked to do a pop up in exchange for some game day photos discussed.
- xi) Schedule will be posted via TeamLinkt. Only KMFA Admin to post game scores.

c) Tackle

- i) Jersey replacement update, approved to be Kelowna Sun. Details to follow.
- ii) Current mercy rules discuss. Landon will bring KMFA comments to SIFC for consideration.

d) Coaches

- i) Collecting credentials from coaches (estimate 40ish coaches)
- ii) Novice Coaching Clinic, April 4, 6pm - 8pm, M15
- iii) Make it Happen coaches clinic in June. Details TBC.

e) Player Development

- i) Update from committee building on email sent February 23.

A motion was made to approve the field booking expenditure presented by the player development committee on February 23. Motioned by Sonya, seconded by Dan, all approved.

f) Equipment

- i) Aging helmets to be sold to RAW, approximately 30 at \$50 each.

- ii) Expect 100 helmets to “expire” next year, Dusty working on getting certified to re-cert helmets.

g) Marketing (Social Media, Community Engagement & Website)  
i)

h) Referees

- i) Working on spring flag referee clinic.
- ii) Dan and Curtis will talk to high schools to recruit more refs for U14 and U16.

i) Westside  
i)

j) Fund Development (Fundraising & Sponsorship)  
i)

k) Policy & Procedures

A motion was made that we no longer need to motion and approve the agenda. Motioned by Dan, seconded by Micha. All in favour, approved.

- i) Head Coach Registration Fee Discount Policy for consideration: Head Coaches are eligible for a 50% reduction in registration fees for one player during the season in which they are coaching. This discount may be applied to the coach's own child or can be transferred to another player's family upon request. Coaches wishing to delegate the discount to another family must submit a request to the registrar prior to the start of the season.
- ii) Discussed and will vote at future date.

l) Dispute Resolution

- i) A new streamlined google form for dispute resolution complaints has been created, it will be shared with board and posted to website .

7) New Business

8) Other Business:

9) Next Meeting Date: [\*Wednesday April 2, 2025.\*](#)

10) Adjournment: Chair adjourned meeting at 9:47pm.