

KMFA Board Meeting Minutes (Feb 5, 2025)

Date: February 5, 2025

Location: Valley First, 101-110 Hwy 33. @ 7PM



Board Member Attendance:

- | | | | |
|---|--|---|---|
| <input checked="" type="checkbox"/> Landon Schoales | <input checked="" type="checkbox"/> Dusty Dostie | <input type="checkbox"/> Clarke Haynes | <input checked="" type="checkbox"/> Cherisse Church |
| <input checked="" type="checkbox"/> Erin Thiessen | <input type="checkbox"/> Dan Bosma | <input checked="" type="checkbox"/> Micha Harding | <input checked="" type="checkbox"/> Sonya Barker |
| <input checked="" type="checkbox"/> Nicole Gerber | <input checked="" type="checkbox"/> Mat Thomas | <input type="checkbox"/> Curtis Urlacher | |

Member-At-Large Attendance:

None.

Agenda:

1) Call to order

Chair called meeting to order at 7:00pm

2) Quorum Confirmation:

Quorum was met with 8 board members.

3) Approval of Agenda

Motioned to approve agenda Micha, seconded Erin. Motion approved.

4) Approval of Previous Meeting Minutes

Link for January 8 2025 Director Meeting minutes:

https://docs.google.com/document/d/1N96FFXzpFcjh0OdeNhsoyv5Di-jug2lMSjftva_aZ10/edit?usp=drive_link

*Motioned to approve previous meeting minutes Mat, seconded Nicole.
Motion approved.*

5) Presentations (Members, Community, Etc.)

6) Continued Business:

a) Financials Update - Landon

- i) Regular bank account holds approximately \$84,000. The Gaming bank account holds approximately \$41,000.
- ii) Stripe has a \$14,000 balance.
- iii) Referee payroll is being prepared for this week.
- iv) Reminder to Treasurer to inquire about etransfer capabilities with dual signers.

Committee Updates

a) Winter Flag

- i) Landon will be onsite weekend of February 8 and 9 to observe and correct referees.
- ii) There are no tracked standings in winter flag, emphasis on fun and development.

b) Spring Flag

- i) Registration
 - 1) Tykes - 11
 - 2) U10 - 45
 - 3) U12 - 68
 - 4) U14 - 76
 - 5) U16 - 30
- ii) Coach recruitment
 - 1) Tykes - 1
 - 2) U10 - 5
 - 3) U12 - 6
 - 4) U14 - 6
 - 5) U16 - 4
- iii) Coaches pre-season meeting March 13, 6:00pm virtual
- iv) Coaches mid-season meeting April 29, 8:30pm virtual
- v) Coaches are allowed one designated assistant coach which would result in two protected players. Experienced coaches may be called on if we are short coaches.
- vi) Field allocation (games).
 - 1) First game Sunday April 6 on M9, M10 and M15.
 - 2) Final weekend Friday May 30 (U16 finals), Sunday June 1 (U10, U12 and U14 finals)

- 3) Game times: Tykes 9am - 10am, U16 8am - 10am, U14 10am - 12pm, U12 12:15pm - 2:15pm, U10 2:30pm - 4:30pm
- 4) Changes from regular schedule: Sunday May 4 games at South Kelowna Elementary (4176 Spiers Rd, Kelowna). No games on May 18, the May long weekend.
- 5) June 1 we have M9, M15 and South Kelowna Elementary (not M10).
- vii) Practice spaces
 - 1) Teams to use school district fields except Spring Valley Elementary and Watson Road Elementary.
 - 2) KMFA has M15 booked Fridays from 6pm - 9pm starting April 4 until May 30.
- viii) Coach bags & equipment discussion. Will hand out coaches bags at draft nights.
- ix) Penticton would like to participate in games.

A motion was made to allow Penticton to participate in spring flag games at U10, U12 and U14 if they can provide an even number of teams and do not push KMFA above our threshold to host. Motioned by Erin, seconded by Nicole. Motion approved.

c) Tackle

- i) Jersey replacement update, Bryan is presenting to the Okanagan Sun board of directors at the end of this week. Working on a written agreement that addresses logo use and selling merch with logo. We will need to use their authorized distributor, and if we sell items for a profit, there would potentially be a 5% levy.
- ii) Practice space starts July 7 at South Kelowna Elementary (4176 Spiers Rd, Kelowna) Monday - Thursday 6pm - 8pm. Specific fields TBC.
- iii) Board will contact Football BC to request hosting safe contact courses for novice and elite levels in Kelowna.

d) Coaches

- i) Set up spring flag coaches meetings above
- ii) [Coaches Discipline Policy 2024](#) reviewed

e) Player Development

- i) Several coaches have offered to run free clinics for KMFA including Bryan for a linesman clinic and Landon for a quarterback clinic.
- ii) Committee looking into field space at MNP Place.
- iii) Anticipate clinics for 20 athletes.

f) Equipment

- i) Equipment requirements for flag (belts, cones, balls)
- ii) We are donating old flag belts and footballs to SD23 to distribute amongst their schools.

g) Marketing (Social Media, Community Engagement & Website)

- i) Engagement is strong via social media
- ii) Nicole and Micha taking turns capturing photos of winter flag program
- iii) Featuring individual team photos on socials weekly
- iv) Seeking football programs and services to promote in our region, please forward Micha any football related content.

h) Referees

- i) Nothing additional to discuss.

i) Westside

- i) No update from committee.

j) Fund Development (Fundraising & Sponsorship)

- i) Bottle drive for quality tackle sweatshirts (Nicole)
- ii) Discussion to start a KMFA bottle drive at the beginning of tackle practices in the summer.

k) Policy & Procedures

- i) Reviewed Coach Discipline Policy and Dispute Resolution policy.

l) Dispute Resolution

- i) Have dispute forms as a "fillable" document on website that is automatically sent to President, Vice-President, Secretary, Nicole and Curtis.
- ii) Acknowledgement of dispute being filed to occur within 24 hours of submission.
- iii) Background: link to the defined [KMFA Dispute Resolution Process 2023](#)
- iv) Committee working on streamlining form.

7) New Business

None

8) Other Business:

None

9) Next Meeting Date: [*Wednesday March 5, 2025.*](#)

10) Adjournment: Chair adjourned meeting at 9:27pm.