

KMFA Board Meeting Agenda (Jan 8, 2025)

Date: January 8, 2025

Location: KMFA Clubhouse @ 7PM



Board Member Attendance:

- | | | | |
|---|--|---|---|
| <input checked="" type="checkbox"/> Landon Schoales | <input checked="" type="checkbox"/> Dusty Dostie | <input checked="" type="checkbox"/> Clarke Haynes | <input checked="" type="checkbox"/> Cherisse Church |
| <input checked="" type="checkbox"/> Erin Thiessen | <input type="checkbox"/> Dan Bosma | <input checked="" type="checkbox"/> Micha Harding | <input checked="" type="checkbox"/> Sonya Barker |
| <input checked="" type="checkbox"/> Nicole Gerber | <input checked="" type="checkbox"/> Mat Thomas | <input checked="" type="checkbox"/> Curtis Urlacher | |

Member-At-Large Attendance:

Bryan Thiessen

Tyler Booth - guest

Agenda:

- 1) Call to order Chair called meeting to order at 7:01pm
- 2) Quorum Confirmation: Quorum was met with 10 board members.
- 3) Welcome to new board of directors
 - Board of Director Code of Conduct forms
 - Overview of society, role of board, decision making, communications etc.
- 4) Approval of Agenda Motioned to approve agenda Micha, seconded Erin. All in favour, approved.
- 5) Approval of Previous Meeting Minutes Link for previous Director Meeting minutes:
https://docs.google.com/document/d/1Z5maUou5uKqTyvkaInR3LGoBnp7ChzS3jbUT8SEQov4/edit?usp=drive_link

Motion to approve previous meeting minutes Mat, seconded Dusty. All in favour, approved.

For information only - Link to December 11, 2024 AGM minutes

https://docs.google.com/document/d/1JlXXmNijGGf9GyqCxYzWKnAhHkkxNQAI/edit?usp=drive_link&oid=111797937634590046897&rt=pof=true&sd=true

Since the AGM, the list of executive positions has been updated with BC Societies.

6) Presentations (Members, Community, Etc.)

Yardhouse/BC

Tyler Booth presented on behalf of the Yardhouse/B3. They want to continue to partner with KMFA to offer programming, including skills workshops and sponsor KMFA youth who might have difficulty paying B3 fees to participate. The partnership would include working together to book field space and run programs. Other programming will likely include training for KMFA coaches.

A motion was made to continue to partner with the Yardhouse/B3 for athletic development activities that benefit KMFA athletes by Micha, seconded Erin. All in favour, approved.

New Jerseys

Bryan Thiessen presented mock-ups of new tackle jerseys for KMFA. The current inventory is old and includes the name of a previous sponsor who is no longer in business. The proposed jerseys will mirror the CJFL Okanagan Sun in name and colour to build community and connection. Jersey colours will be orange, white, black and grey.

A motion was made to have Bryan present to the Okanagan Sun board of directors that KMFA start going by the Kelowna Sun and ask if we can use the Okanagan Sun logo on the arm of the jersey by Micha, Mat seconded. All in favour, approved.

7) Continued Business:

a) Financials Update - Clarke

- i) Approximately \$58,839 in the general account and \$41,356 in the gaming account. Not many expenses since financials were presented at AGM.
- ii) The President forwards invoices to the Treasurer to review and create cheques. Two signatures are required on each cheque.
- iii) The former vice-president is being removed from the bank account, and the newly elected vice-president is being added.
- iv) All financial statements are saved on the KMFA Board of Directors shared drive.

- v) Clarke would like to do e-transfers to pay referees in 2025. Will contact our financial institution to set it up.
- vi) A Stripe account was created to accept payments via our new registration platform TeamLinkt.
- vii) KMFA will keep a small balance within the Stripe account to allow us the ability to perform refunds if they are needed throughout the year.

Committee Updates

a) Establish 2025 Committee Chairs/Co-Chairs

- i) Winter flag - No chair required, team effort
- ii) Spring flag - Dusty
- iii) Tackle - Bryan/Curtis
- iv) Coaches - Sonya/Mat
- v) Player Development - Micha/Booth/Curtis/Mat
- vi) Equipment - Dusty
- vii) Marketing - Micha/Nicole
- viii) Referee - Landon/Bryan
- ix) Westside - Curtis
- x) Fund Development - Not assigned
- xi) Policies & Procedures - Landon/Sonya
- xii) Highschool ambassadors - Dan/Curtis/Booth
- xiii) Dispute Resolution - Dusty/Nicole/Clarke/Curtis
- xiv) Other - n/a

b) Winter Flag Committee

- i) Very positive feedback on TeamLinkt from membership. Cherisse found the system great to work with from registering kids to assigning teams after the draft.
- ii) U10 - 39 (four teams), U12 - 62 (6 teams), U14 - 68 (6 teams), U16 - 45 (4 teams)
- iii) Evaluations & teams drafted Jan 5 and Jan 6 went really well. Thanks to everyone who helped move equipment, setup, run stations, etc. All four sessions went off without any issues.
- iv) Jerseys & shorts might arrive by January 10. All items will be distributed by January 18 and 19.
- v) Referee training was held January 3 at the Yardhouse. Well attended and many new referees to support our programs. Referees will be invited to practice with the U16's at their January 12 session.
- vi) There are a few rule changes, coaches will be sent an update and a coaches meeting will be held.
- vii) Plan to host a pre-game coaches meeting the first week of games to review rules, set the tone for games and interactions with the referees, and address any questions.

b) Spring Flag Committee

- i) Spring flag runs for 8 weeks. It starts April 6 and the final games will be held Friday May 30 to Sunday June 1.
- ii) Spring flag runs through Easter weekend, but will not run on May Victoria Day long weekend (May 18)
- iii) Practices are up to twice a week, up to 2 hours per practice schedule at the coaches discretion Monday - Friday. Locations TBD.
- iv) Booking of field space for practices - contacting City of Kelowna and SD23 to discuss options.
- v) Games: Sundays U16's 8am - 10am, U14's 10am - 12pm, U12's 12:15pm - 2:15pm, U10's 2:30pm - 4:30pm
- vi) Registration
 - 1) In 2024 we had Little Tykes-22 players, U10-93 players (10 teams), U12-125 (14 teams), U14-94 (10 teams), U16-44 (4 teams).
 - 2) Opening caps to 192 per age group in 2025.
 - 3) Cost \$100 Little Tykes, \$200 for all other ages plus association fees..
 - 4) Open registration by the end of January.
- vii) Evaluation dates March 15 U12 4pm - 6pm, U14 6pm - 8pm. March 16 U10 8am - 10am, U16 3:30pm - 5:30pm.
- viii) Coach recruitment will start soon.
- ix) The BCPFA spring flag provincials are being held June 7 & 8 in Kamloops. Coaches can submit a team, any mix of KMFA players per age group.
- x) Joe Gluska Tournament June 13, 14, 15 and 7's tournament June 20 & 21 will not impact spring flag.

c) Tackle Committee

- i) Working on creating a helmet purchasing schedule so that every 7 years, we retire a set of helmets and purchase replacements.

d) Coaches & Player Development Committee

- i) 20 coaches were recruited and confirmed to support winter flag program. Working on confirming credentials.

e) Equipment Committee

- i) Equipment repair checks and timelines both flag and tackle.
- ii) Equipment donations being made to SD23 for old footballs and flag belts.
- iii) Possible new equipment to order by the next meeting.

f) Marketing Committee (Social Media, Community Engagement & Website)

- i) Sharing information on winter flag, referees and generating excitement for 2025.

g) Referee Committee

- i) Nothing else to report.

h) Westside Committee

- i) Discussion of history of West Kelowna teams and KMFA. Continue conversations to see how we can support the growth and interest of football on both sides of the lake. Curtis coaches at MBSS will be a great representative for connecting our youth with their high school players.

i) Fund Development Committee (Fundraising & Sponsorship)

- i) Nothing to report.

j) Policy & Procedures Committee

- i) Draft 2025 Policies and Procedures Manual shared with board.

8) New Business

a) Jersey replacement purchase

b) Dispute Resolution Committee

- i) Review process & forms

9) Other Business: None.

10) Next Meeting Date: [*Wednesday February 5, 2025.*](#)

11) Adjournment: Chair adjourned meeting at 9:26pm.