

# KMFA Board Meeting Agenda (June 5, 2024)

Date: June 5, 2024. 7:00pm

Location: KMFA Club House, 1021 Ellis Street



## Board Member Attendance:

- |   |  |   |   |
|---|--|---|---|
| <input checked="" type="checkbox"/> Landon Schoales | <input checked="" type="checkbox"/> Bryan Thiessen | <input checked="" type="checkbox"/> Clarke Haynes     | <input checked="" type="checkbox"/> Cherisse Church |
| <input checked="" type="checkbox"/> Tyler Jensen    | <input type="checkbox"/> Tyler Gibson              | <input checked="" type="checkbox"/> Micha Harding     | <input checked="" type="checkbox"/> Sonya Barker    |
| <input checked="" type="checkbox"/> Jeff McCaig     | <input checked="" type="checkbox"/> Tyler Booth    | <input checked="" type="checkbox"/> Kris Courtoreille |   |

## Member-At-Large Attendance:

Mark Paul, Dan Bosma, Dusty Dostie, Kathleen McCaig

## Agenda:

### 1) Call to order

Chair called meeting to order at 7:00pm

### 2) Quorum Confirmation:

Quorum met with 7 board members, Tyler Jensen, Kris Courtoreille and Tyler Booth arrived after the meeting started.

### 3) Approval of the Agenda

*Bryan motioned to approve previous meeting minutes. Jeff seconded. Motion approved.*

### 4) Approval of Previous Meeting Minutes (May 1st, 2024)

Link for previous Director Meeting minutes:

<https://docs.google.com/document/d/1MvCX70WiWXWwPK7zFiLZWLDpWdwheVEvCVIG7vQyY-Y/edit>.

*Sonya motioned to approve previous meeting minutes. Jeff seconded. Motion approved.*

## 5) Presentations (Members, Community, Etc.)

### a) Kathleen McCaig (Helmet Padding)

Guarden Caps - concussions are very serious and a common injury with football. American data suggests U14 minor sport players receive 80 - 140 hits per season between practices and games. CTE chronic traumatic encephalopathy is a degenerative disease through repeated concussions.

The average weight of guardian cap is 6oz, takes 30 seconds to put on, four buckles that snap on. There have been studies that there no negative heat implications. Caps work best when all players are wearing them. Caps are good for an estimated 10 years use. All NFL teams have mandated their use for all practices and pre-season (exception of QB), the CFL is also implementing use.

\$80.00 Canadian per player is the anticipated cost. Potential to talk to local high schools and Vernon Minor football to see if they are interested in purchasing as well. Estimate of \$17,000 for full purchas for KMFA numbers. Potential to order and receive within a week if ordering 100 - 200.

Landon feels there would be budget available to support the purchase. Will make efforts to support local high schools purchasing with us, but will provide clear timelines to ensure their participation does not hinder our purchase.

Overall, the board was supportive of gathering more information and getting a formal quote to vote on the purchase.

## 6) Continued Business:

### a) Financials Update

\$124,000 in general account, Gaming grant almost all allocated

Google Drive has current financial statements up to May 2024 with copies of cheques written and cashed. Referee expenses are listed in Excel spreadsheet.

Gaming Grant decisions will be communicated sometime between July and October.

### b) Committee Updates (please limit to 5 minutes)

#### i) Flag Committee - Mat Thomas (not in attendance)

Landon - NFL spring flag went very well.

ii) Tackle Committee - Bryan Thiessen

Tackle/Flackle Update

- Current Registration numbers U14 48, U12 75, U10 28, U10 flackle 16
- U10 tackle 2 teams, U14 2 teams, U12 potentially 4 teams, U10 flackle
- Plan to hand out equipment July 2 - 5, July 8 - 12
- Introduction to Contact July 15 6-8pm at South East Kelowna Elementary for those nervous about contact.
- Safe Contact for all athletes will be July 16, 18 (mandatory) 6-8pm at South East Kelowna Elementary
- Evaluations July 23 U14, July 24 U12, July 25 U10 at South East Kelowna Elementary
- Idea to get a Sea Can to have onsite for 8 weeks to hold equipment. Landon to contact City/SD23 to arrange.
- Practices start the week of July 29?
- Volunteer recruitment for evaluations, 5 stations plus evaluators was discussed. Dan Bosma to contact high school programs.
- Practice days likely: U14 Tues/Thur, three U12 Tues/Thur, one U12 team Mon/Wed, U10 tackle and flackle Mon/Wed
- Starting in September Monday's M15 & M9, Wed just M9
- Draft Format. Up to four protected players (head coach and 3 assistant coaches). If a coach has two players (siblings) then we note their higher scoring player and they lose a pick at the lower scoring player.
- Rules will SIFC rules.
- Semis in Langley, Provincials on Vancouver Island TBC
- BCFOA looks after refs for games.

iii) Coaches & Player Development Committee - Sonya Barker

Tackle Coaches

- Coaches meeting Tues. June 25, 7pm KMFA Clubhouse
- Safe contact for Coaches BCPFA June 29, 10am - 4pm. Certification good for 7 years. All coaching teams need one person certified, 1 year grace period for remaining coaches. Free. Register through Powerup. Other training options are in different communities and dates. Need Safe Sport, Making Headway completed beforehand.
- Discussed list of possible head and assistant coaches per age group. Sonya will follow up to confirm interest and commitments.
- Selection process of head coaches TBD.

Coaches Clinic proposal to pay for KMFA coaches to attend Camp Make It Happen.

Camp Make It Happen Information found here  
<https://docs.google.com/document/d/1QQBz-qjEhZgDZpb6YSsTV9pXGWFohT9nmRE0nounO1s/edit>

Sonya motions for KMFA to pay the cost of all interested KMFA coaches to attend, Jesen seconded, all in favour, approved.

iv) **Equipment Committee - Dusty Dostie**

Tackle Star Bags discussion, \$900 each. One per sea can, so three total.

Bryan motioned to purchase one and see how we like it, Tyler Booth seconded, all in favour.

Dusty has a masterlist tracking what items were handed out with bags at beginning of season. Lots of loss from spring flag.

Landon motion that coaches will not be reimbursement for registration if equipment is not return as distributed, seconded by Jeff, approved with one opposed.

v) **Marketing Committee (Social Media, Community Engagement & Website) - Micha Harding**

- Passed along feedback regarding spring flag session received either in person or through social media comments. Issues raised about Friday playoff start times for older age groups creating hardship for coaches and families. Inconsistencies with medal presentations between age groups. Asked if we have a complaint process or committee.

vi) **Referee Committee - Clarke Haynes**

Nothing to report.

vii) **Westside Committee - Mark Paul**

Nothing to report.

viii) **Fund Development Committee (Fundraising & Sponsorship) - Kris Courtoreille**

Raydar Collision Group July 6 car wash fundraiser opportunity. 11am - 2pm, near Ben Lee Park. Lets promote and recruit volunteers. KMFA will receive portion of funds raised.

ix) Policy & Procedures Committee - Sonya Barker

New Policies Being Proposed - *deferred to email vote or next meeting*

- Uniform & Equipment Policy
- Training Day Request Policy
- Player Transfer Policy
- Deregistration Policy
- Refund Policy
- Coach Discipline Policy

Link To These 6 Proposals:

<https://docs.google.com/document/d/1Eer0SGSrfbuwXQkw3-qYrjHQFXmlozqw/edit>

7) New Business

*All items deferred to email vote or next meeting*

- a) When voting over email, if the majority has responded and the vote cannot be outnumbered, should everyone else still vote before the item is considered resolved? How long should members have to vote, 24 hours? Who should send an email with the results? The person who motioned, the secretary, any director?
- b) Do we have an injury policy? Documentation, follow-up, liability?
- c) Hiring and paying a photographer
- d) Disciplinary action - review current policy and discuss email shared April 24 with board regarding incident that occurred on April 21, 2024.

8) Other Business:

9) Next Meeting Date: [July 3, 2024 @ KMFA Club House @ 7pm](#)

10) Adjournment: Chair adjourned meeting at 9:29pm