

KMFA Board Meeting
March 6, 2017

BOD In Attendance:

Mike Saini
Mike Irvine
Kristen Rietman
Camille Gross
Reg Sahay
Lorraine Witzel

Brandon Thompson
Jason Dickson
Melani McBratny
Kristine Vodarek
Dean Kennedy
Jen Scott

Tony Bray
Danielle Wagner
Carson Park
Trevor Ryder
Colin Fitchett

Regrets:

Chuck Liebrock

Mark Paul

Marshall Melnychuk

6:34pm Meeting called to order by Mike Saini – Held at CNC
Determined that a Quorum was established.

AGENDA

1. Call to Order (6:30)
2. Additions or Deletions to Agenda (6:35)
3. Directors Reports (6:40)
4. Old Business (7:25)
5. New Business (7:30)
6. Motion To Adjourn (8:00)

Addition to Agenda:

- Camille G. – uniforms for volunteers

Director's Reports:

- **Vice President:** going through Criminal Record checks, some missing, some have no dates; How are we going to manage them? We have been inconsistent with record keeping. Some filed electronically, some hard copy and mailed to past president personal email or address; We need expiry date and pdf for everyone's Criminal Record checks; 100% for Coaches; Assistant Coaches; Board Members; Need to communicate ASAP
- **Registrar:** U12 – 2; Discussion on Flag price for girls keeping it \$175; extend deadline to March 15
- **Treasurer:** 2017 Budget (2) finishing 50/50 reconciliation; after completed then apply for \$40,000 grant; Budget completed, \$8000 for advertising; \$17,000 profit projected; money set aside for provincials, money set aside for camps; need to show gaming commision that you're operating reasonably and the money for a grant is necessary; Then actual budget; 2 budgets in play working side by side; Gaming application opened end of February; Reg has both budgets ready pending any adjustments; the audit is a concern; Gaming grant budget projects \$600 profit; apply for gaming grant at \$50,000, have been receiving \$40,000 but it's not guaranteed; \$20,000 allotted for uniforms

- equipment but not comfortable spending
- **Director of Flag:** Spring Flag Updates (1); Winter flag hindered by registration issue; good turnout for girls learn to play flag; Spring evaluations date stays as is Mar. 31/Apr 1; stick with pooling the kids, ID geographical area and choose kids or by evaluation scores, coaches choice; Need to advertise to capture U10 age kids; Jen Scott will look at doing a Facebook Ad; Carson will call the Y to see about poster placement; Mike S. motion up to \$200 for FB ad, 2nd by Kristen; Provincials – declared rosters need to be submitted by mid-April; Mike S. motion – any team to register for provincials as outlined by Colin, 2nd by Kristen, ensure every kid that wants to play gets on a team. Cost associated; no opposed
- **Director of Tackle:** Mike I. will volunteer to work on scheduling; looking for recruits for tackle committee; we still need official ; Open registration tackle earlier; Jason is getting enquiries
- **Director of Equipment:** requesting more pants; and shoulder pads for some bigger kids; Keeping eye out for sales; need 60-80 more spots for helmets; fitting discussion, Tony needs a call list of volunteers, need to train people willing to help,
- **Director of Coaches:** Spring Flag Coaching – Very important to emphasize how critical it is to find a balance between teaching fundamentals, and being competitive; Camille suggests doing another evaluation for Winter Flag; Mike S. motion up to \$300 to spend for Survey monkey account; 2nd by Kirsten R.
- **Director of Player Development:**
- **Director of Website/IT:** News more prominent; new backdrops for pages in accordance with each season; look at an “add-on” for acquiring @kmfa.ca email addresses; ensure news is being archived adequately; need updated docs
- **Director of Communications:** please forward anything time sensitive to be included in the newsletter; magnets
- **Director of Volunteers:** need volunteers for evaluations; Colin will provide idea of volunteer needs based on last year

Old Business:

- Insurance coverage statement/document from BCPFA (Mike S.); OPEN, no update; 3rd request in
- Current situation with Vernon Minor Football (Mike I.); OPEN no update
- Vernon; Flag registrations are coming in; Association essentially done, but Leesa Warner from SIFC has stepped up and posted AGM to try and pull them together; Mike to attend Apr. 19 for Plan B; What would it look like if we bridged their existence under KMFA umbrella using our infrastructure; push them off on their own when they have a functioning board; official motion at next meeting to carry them through; Mike to put proposal forward, they’ll need help with field organization
- Dean to work with Mark on

New Business:

- Concussion Management Clinic inquiry (Mike S.) – based from Ontario; Shelley is working on concussion protocol outline; setting baseline, fee-funded treatment process
- West Kelowna Field allotment (Kristen R.) – lights for tackle season at Marjok; rates will increase; Shannon Woods and Marjok \$876 till lights go up \$1339 Class A; 3% increase for 3 years; M/W/Th @ Shannon Woods (Spring Flag) Keep it all same as last year (confirm with Kirsten)

- Policy Manual review and motion for adoption (all); Not everyone received the full document; so can not make the full motion to adopt when everyone hasn't read it; Kirsten R. - motion to do electronic vote for adoption of the manual prior to start of flag season – comment period for questions and then specified voting date. Tony 2nd; Any critical objections then defer to next general meeting.
- Board Member Code of Conduct signatures (all)
- Build bantam program to keep Salmon Arm playing, can't afford \$1700 to play in the Lower Mainland; pre-registration on the website (kmfa.ca) to gauge interest with no \$\$ commitment; Mel will put it in the newsletter
- Apparel for Volunteers – one consistent look for volunteers, one colour with main KMFA logo; available for parents to purchase; discuss more next meeting

Next Meeting: April 6th, 2017 @ 6:30pm CNC

Motion to Adjourn: 8:29pm Made by Mike; 2nd by Kristen R.;
All in favour, meeting adjourned.

ADDENDUM – Results of Email Vote for Adoption of New Policy Manual

- Email deadline established as March 26th to vote
- 1 Not in Favour, All remaining eligible voting Board Members (12) in Favour
- Policy Manual adopted for 2017 Seasons